



PASC AGENDA FOR November 5,2011
Area meets at St. Luke's Hospital, 1820 E. Polk

| | |
|-----------------------------------|------------|
| Literature Sales | 11:30 a.m. |
| GSR Orientation | 11:30 a.m. |
| Call to Order | 12:30 p.m. |
| Cell Phone Announcement | |
| Serenity Prayer | |
| Service Prayer | |
| 12 Concepts | |
| 12 Traditions | |
| Accept last month's minutes | |
| Approve this month's Agenda | |
| New GSR and Alt GSR Introductions | |
| Roll Call | |
| Announcements | |
| Chairperson's Report | |
| Vice Chair Report | |
| Secretary's Report | |
| RCM Reports | |
| Open Forum | |

OLD BUSINESS

PR subcommittee. Take back to your home groups to vote to don't put pictures of NA members on facebook.

Idea #1. To amend the guidelines to amend the Secretary minutes. Redact names, phone #'s, email addresses before sending minutes to Region. (Please take this back to your home groups.)

SUBCOMMITTEE REPORTS

Subcommittee Reports were presented and copies are attached.

Public Relations
Outreach
Helpline
Adhoc-Greg
Literature
Narathon
H&I
Activities

NEW BUSINESS/IDEAS

Standing Idea: Recognition of New/Reinstated Groups. This information is on page 2 of the minutes.

Treasurer's Report
Distribution of Funds
Closing Prayer

**Phoenix Area Service Committee
Meeting Minutes for October 1,2011**

Admin

The meeting was called to order by the Chair at 12:30 pm and we opened with the Serenity Prayer. The Service Prayer, 12 Concepts and 12 Traditions were read. Last month's Agenda and Minutes were accepted. The PASC this month has no reinstated groups. One Group is renamed IS, The GLOB. Their new name is Diversity Group of NA. Groups that are removed due to attendance is Nova Group and Wild Bunch. Quorum was established. Announcements for upcoming events has been given and asked to be brought to the secretary to be recorded in the minutes. All Statement of responsibility has been received from all Subcommittees.

Reports were presented by the Chair, Chair gave Vice Chair report, Secretary, RCM I, RCM 11. Open forum took place by David K.

Old Business:

Statement of responsibility was received from Outreach chair.

Subcommittee Reports

Subcommittee Reports were presented and copies are attached.

New Business/Ideas

Idea #1. To amend Secretary minutes. Redact names, phone #'s, email addresses before sending minutes to Region. (Please take this back to your home groups.)

From PR subcommittee. Take back to your home groups to vote to don't put pictures of NA members on facebook.

Treasurer's reports were presented and funds disbursed. The meeting was closed with the Serenity Prayer.

| | A | B | AZ | BA | BB | BC | BE | BF |
|----|----|--|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| 1 | | 2011-2012 PASC GSR ROLL CALL | | | | | | |
| 2 | | HOME GROUP | JUNE | JULY | AUG. | SEPT. | OCT. | NOV. |
| 3 | 1 | CITY LIGHTS | Triston | Jim | Jim | Jim | Michael | |
| 4 | 2 | CROSSROAD CONNECTION | Triston | Michael | Triston | Triston | Michael | |
| 5 | 3 | DYNAMITE MENS GROUP | Michael | Michael | Triston | Michael | Michael | |
| 6 | 4 | DYNAMITE RECOVERY | Jack | Jack | Vando Ray | Vando Ray | Vando Ray | |
| 7 | 5 | END OF THE ROAD | Matthew | Matthew | Gen-Alt. | Matthew | Matthew | |
| 8 | 6 | GIMME SHELTER | Dave | Dave | Dave | Matthew | Dave | |
| 9 | 7 | GIVE YOURSELF A BREAK | Triston | Jeanne | Triston | Tammy | Tammy | |
| 10 | 8 | DIVERSITY GROUP OF NA | Trent | Trent | Matt C. | Matt C. | Matt C. | |
| 11 | 9 | HIP SLICK AND KOOL | | | | Jacque | Jacque | |
| 12 | 10 | HOPE FOR THE SLOPES | Triston | Deborah | Deborah | Deborah | Deborah | |
| 13 | 11 | JUST FOR TODAY | Brien | Triston | Geno | Brien | Triston | |
| 14 | 12 | MORE GRATITUDE LESS ATTITUDE | Eric | Eric | Eric | Eric | Eric | |
| 15 | 13 | NA BY THE BOOK | Triston | Jennie | Jennie | Jennie | Triston | |
| 16 | 14 | NEW FREEDOM | Triston | Cecil | Cecil | Cecil | Triston | |
| 17 | 15 | NEW HOPE LIVING FREE | | | | Haskelle | Triston | |
| 18 | 16 | NEW LIFE | Andrew | Andrew | Andrew | Andrew | Andrew | |
| 19 | 17 | NEW RIVER | | Mike | Mike | Triston | Triston | |
| 20 | 18 | NO NAME MEN'S STEP STUDY | Pat | Triston | Pat | Triston | Pat | |
| 21 | 19 | NORTHSIDE AT NOON | Wes | Mike | Mike | Mike | Mike | |
| 22 | 20 | NOT JUST ANOTHER NA MEETING | | Vernon | Vernon | Vernon | Vernon | |
| 23 | 21 | OPTIONS FOR US | Triston | Job | Job | Job | Triston | |
| 24 | 22 | PRIMARY PURPOSE | Steve S. | Steve S. | Chuck H. | Bethany | Triston | |
| 25 | 23 | SATURDAY MORNING N/A | Debra | Debra | Debra | Debra | Debra | |
| 26 | 24 | SPACE AVAILABLE | Mark | Triston | Triston | Mark | Triston | |
| 27 | 25 | STEP IN TIME | Dave | Dave | Dave | Dave | Dave | |
| 28 | 26 | THE 12-STEP GROUP | Ken | Ken | Ken | Ken | Ken | |
| 29 | 27 | THE CENTRAL ISSUE | Triston | Triston | Erin | Robert | Robert | |
| 30 | 28 | TWELVE STEPS OF HOPE OF NA | Delores | Delores | John | Delores | Triston | |
| 31 | 29 | 12 TO LIFE | | Johnny | Johnny | Johnny | Triston | |
| 32 | 30 | UP WITH HOPE | | Sam | Sam | Triston | Sam | |
| 33 | 31 | WELCOME HOME NA AT THE VA | Alexis | Liza | Liza | DavidK. | DavidK. | |
| 34 | 32 | YOUNG & RESTLESS | Brandon | Brandon | Brandon | Brandon | Brandon | |
| 35 | | 2010-2011 PASC Executive and Subcommittee ROLL CALL | | | | | | |
| 36 | | CHAIR | Triston | Bob | Jack T. | Jack T. | Jack T. | |
| 37 | | VICE CHAIR | Deb S. | Deb S. | Sherwood | Sherwood | Triston | |
| 38 | | TRESURER | Merry | Merry | Merry | Merry | Merry | |
| 39 | | SECRETARY | Tina D. | Tina D. | Tina D. | Tina D. | Tina D. | |
| 40 | | RCM 1 | Chuck | Chuck | Steve S. | Steve S. | Steve S. | |
| 41 | | RCM 2 | Patte T. | Patte T. | Patte T. | Patte T. | Patte T. | |
| 42 | | LITERATURE | David | David | David | Mark | Mark | |
| 43 | | ACTIVITIES | Triston | Paul | Paul | Frank | Derek | |
| 44 | | H & I | Triston | Patty | Patty | J.D. | Patty | |
| 45 | | PR | Triston | Nancy | Eric | Nancy | Nancy | |
| 46 | | HELPLINE | Robin | Robin | Robin | Angela | Robin | |
| 47 | | OUTREACH | | | | Trent | Trent | |
| 48 | | NARATHON | Dave W. | Triston | Dave W. | Dave W. | Dave W. | |
| 49 | | ADHOC-GREG | | | Greg | Triston | Greg | |

PHOENIX AREA

Chairperson Report

October 1, 2011

Greetings fellow trusted servants,

This has been a quick month and I did not have the opportunity to attend any subcommittee meetings, I will try to make it to some during this upcoming month. Our last meeting on September 10 included some spirited discussion; most notably on the Western Service Learning Day and on our area's participation in the multi area Nalloween event. I have committed myself to becoming more familiar with such events and am seeking any constructive input from any side of the spectrum, because I believe we will see these and similar issues brought up again. There seems to be consensus that these types of events are good and necessary for our fellowship; the sticking points appear to be single point financial accountability and establishing sound financial priorities to further our primary purpose. I was moved by the manner in which this body was capable of civil discussion, carried on with respect for each other, in light of the many varied, heartfelt and passionate beliefs. I can only hope that this body can continue to operate in this manner.

I had a chance to speak with our vice chair, Sherwood, who is out of town on family business. He wanted me to pass on his regrets for not being in attendance today. He also gave me some instructions for addressing the group. Apparently he is in an area that is not as well established in NA recovery and he said "You should remind those people how fortunate we are to live in an area that has such an abundance of great recovery." I am happy to pass on those thoughts and I believe that is the extent of his report.

Thank you all for your service,

Jack Tye

Chairperson

Phoenix Area Service Committee

October 1/2011

PASC,

Good afternoon.

I almost don't want to speak at all right now, but I will anyway. I want to mention that I was asked to be Secretary for this area. One month I was acting treasurer, and I turned in my statement of willingness that had my minimum abilities for this position, was taken back to the home groups and then the following month I was voted by this group to be your secretary.

I have done many things to attempt to save money on the minutes; I went to U.P.S., 6 cents a page and the store closed, one member was going to give me a scanner and they moved out of the state, another member gave me a scanner and I was not able to teach myself how to use it, and I was recently asked to give my responsibility to someone else so the minutes can be done 3 cents a page, and 2 more cents to staple the minutes, including going to treasurer and getting check to pay for it, and also emailing the place advising them these are regional minutes, then meeting up was not working, and why not keep my responsibility, and this other party already has a Regional commitment and this all seems not ok with me. I have been saving on the minutes by double siding the minutes, another member is scanning the original and redacted minutes, and I am reaching out to alternate GSR's and seeing if they are still alternate GSR's and if they still need minutes sent to them.

I invite you to come and speak with me directly at any time, I am open to ideas and I will let you know if it will work for me, because I cannot be shamed in public continue. I have a life out of this area, I love depending on Fed Ex because it is 24 hours and that works for me. I am letting you know also I wish to be respected, and I do not need to be shamed in public.

I love being of service, not just for the minutes to get done, sent to GSR to get to their home groups. This means more to me. It's also to stay clean, be of service, help each other, and help the addict that is still in need.

So, I will continue to do the best I can as your PASC secretary.

Thank you,
Tina D. (PASC Secretary)

RCM 1 Report 10-1-11

Greetings! all

x The region meet last month on Sept.

18, 2011.

* ARCNA presented the theme for convention it is; "The Solution is Spiritual"

* They are asking the fellowship for art work and poster with this theme. There deadline for submission is Oct 8, 2011 at next meeting or E-mail John B

ARCNA - Graphics @ arizona-na.org.

* East Valley came to Region for financial support for Blues Fest 17 in the amount of \$1,000 dollars. It was approved because

RCM 1 Report (cont.)

(cont) East Valley will repay by NOV. Region
the amount plus any bank charges.

* Reminder; Regional Assembly on Oct 22
in Prescott, Az., Anyone carpooling or
wants to Car pool - I can take 3 others.

x Reminder; Input on IP about "Social
Media and Our Guiding Principles". The
dead line to be back at Service Office
Oct 31, 2011. Your input needs to reach
Ken (RD) or Jim (RDA) before dead line.

* Regional Assembly for MARCH in Phoenix
was approved by Region. Date is MARCH 17, 2012.

* It is Survey time again to Show our
fellowship is a good recovery resource:
Address - E-Mail
IN Grateful service
Steve S.

(www.na.org/survey)

RCM II Report October 1, 2011

Hello Phoenix Area

I attended the Arizona Regional meeting in September and am here to report:

There were 8 of 10 areas present.

- Reminder any requests for insurance for NA events can be done on line on the regional website. The Web Master and his committee are currently working on the site to make it easier to fill out the form and submit.
- The Chair, Bethany H. is researching changes to the guidelines regarding audits. The guidelines are loosely stated and may need to be re-written.
- The WSO is in the red for the first time. Donations are down drastically. If any homegroups wish to follow the fund flow model in the IP Money Matters, you can mail your donation directly the Region and to the WSO. Customer portals can be set up for groups through Steve Lantos at the World Service Office. These payment portals credit donations to a group rather than an individual. Our RD and RD alt are willing to help if they are needed.
- Our RD's are also willing to do learning days for the Service Structure project. We will be voting on this in 2012 so GSR's should get informed to be able to inform the groups. Let me know if you want to arrange for a learning day. I will contact them. Many areas are taking advantage of the offer.
- There will be a new member survey handed out at the regional assembly. It is also available on line. Please go to NA.org to participate.
- The last literature survey had a poor turn out from the U.S. only 2300 responses. Iran turned in 7700 and under 500 from Europe. Please remember your voice matters here. The literature survey is used to plan new projects where there is need.
- The meeting list committee will be printing the larger font for the November meeting lists. All meeting list changes should be in by October 15, 5pm.
- An ad hoc committee was set up to look into the purchase of a pay pal account for ARCNA. It will involve purchasing a new machine that is directly connected to the web.
- RCM's and committee members of the region are being asked to read the regional guidelines for any input or changes. These changes should be submitted to Greg W. or our RD, Ken F.

- Anyone who has an idea for the ARCNA venue please send your ideas to Greg W. He can give you the baseline requirements of a facility.
- East Valley asked for \$1000 loan. The bluesfest chair absconded with \$1600. He has since confessed and they are following protocol for prosecution. The idea was unanimously passed and they were written a check. They will pay any bank fees accrued by ARSC due to low funds in the checking account. And will return the money in November.
- The Navapache area requested a learning day and submitted an idea to hold the Festival of Recovery campout again next year. That idea passed...
- Peaks area is struggling and averaging 3 people to a meeting. Support is welcomed
- Verde Valley is having a Halloween dance in Jerome on Oct. 15. They had a \$250 donation.
- Yavapai area has a new meeting in Chino Valley at Chino Community Church, RD 3 north across from McDonalds. It is on Sat. 7:30 to 8:30. They are hosting the October 22 Regional Assembly. They are also having another picnic at Goldwater Lake on Oct. 15, 12p-4p with a Salsa Dance contest.
- GSR's are urged to participate. You are the voice of the group and information needs to get down to the group level.
- Anyone interested in helping with March regional assembly please contact me, Dave H or Ken F. It will be held at 7th ave and Bethany Home road
- The regional activities committee is planning a unity day campout at Mingus Mountain on August 17-18 2012, more information to follow, Campground has bathrooms.
- ARCNA Chair Jeff T. is looking for graphics for the next ARCNA. The theme is "The solution is spiritual". Have your design to him or the committee by Oct. 8 or bring them to the Scottsdale Doubletree at 11am for the meeting and the selection committee.
- Website has a place to submit ideas for workshops.
- They are planning the first fund raiser event.
- Plenty of room for volunteers so please contact Jeff T. if you want to get on the committee.
- H&I sent 11 packets to inmates with sponsors in sponsorship behind the walls. They are working on packets to distribute to inmates who are being released that contain white books and meeting lists.

- The region will be buying and distributing CD's of selected topics from WSLD.
- The web committee is working to make the website secure for members by taking all personal information off the minutes, last names, phone numbers and addresses and email addresses. The question is does this area service body want the same information removed from minutes from this body. The problem comes when employers do searches and your name is all over NA communication. Some members don't care but some have jobs sensitive to social stigmas of 12 step programs.
- We need to bring an answer back to the region about that policy to take all personal information off the minutes, last names, phone numbers and addresses and email addresses.
- The web servant is working on using a log in for anything to do with service for members. The log-in would be loving service. All other non addicts would not have that log in and be able to go in and look at service documents.
- Budgets: Meeting directory \$5910, H&I unsure of budget but it was approved, Literature Review \$1200, (no literature review chair or active committee), PR \$5750, web committee \$790 and administrative budget \$10,000 (this includes 6600 for BOD)
- Total budget for region is \$36,270. Revenue in 2010 \$30,595. There is no expected increase due to the economy predictions, but who knows. A budget was approved that we probably do not have income for. This makes no sense to me.

Next meeting in November.

Thank you letting me be of service

Patte T.

SUBCOMMITTEE REPORT

Subcommittee: Activities Date: 10-1-11

Chairperson: Frank W

Vice-Chairperson: Derek R ✓ was present

WORK SINCE LAST REPORT Sept dance on the 24th was a good turnout for the speaker meeting. Received a larger turnout from recovery homes. Dance income was \$239.97. Total expenses were \$410.49. Have all supplies needed for next dance.

CURRENT PROJECTS Sports Day on Nov 6 at Encanto park starting at 10AM with multiple sports activities. BBQ and drinks. SM at 5pm. Dance/SM on Nov. 26th

QUESTIONS/HELP NEEDED Phx Activities needs fellowship support. Will print up new dance flyers with dates and directions to help people attend who want to.

ITEMS FOR APPROVAL (list short-title name; for any motions, use form.) Asking for check request for two dances and expenses incl 200 from previous Activities talent show which we had to pay a penalty for late/end schedule conflicts. Also had to close out bank acct due to check theft w previous committee. Ordered new checks for 67⁶⁶ Needing check request for \$572⁶⁶ to bring activities to prudent reserve. Thank you for letting us

In new and left with commitment

17 people in attendance

SUBCOMMITTEE REPORT

Subcommittee: H&I Phx

Date: 10/1/11

Chairperson: Patty S

Vice-Chairperson: Keith M.

WORK SINCE LAST REPORT: All facilities chair positions are covered - yahoo. needed
1) a co chair at 4th ave Jail, (male) female at Abbey Sanctuary
2) female at YPTA's needed.

waiting on Monserrat Detop to open and it has a chair sponsored

CURRENT PROJECTS: _____

We are going to organize an all area H&I picnic after the first of the year. Vernon G. is helping to plan this special activity for the entire fellowship. No funds are needed as it will be self supported.

QUESTIONS/ HELP NEEDED: activity, increase H&I participation
I submitted a receipt for the air bus between Portland & Redmond and am under budget and shiny
a room with Nancy G pr chair

ITEMS FOR APPROVAL (list short-title name; for any motions, use form)

Attended regional N+I and, experienced a 2 hr mtng

based on Respectfully

Sponsorship behind walls and H&I didnt have time to

Submitted, Patty Sperley

PCM helped me today how to formally handle

subcommittee for their own needed. This is feed back for their own needed. formally handle

SUBCOMMITTEE REPORT

Subcommittee: Holiday Naratton Date: 10-1-2011

Chairperson: DAVID W.

Vice-Chairperson: MIKE

WORK SINCE LAST REPORT: We did not get
City of Grace in Mesa. The
Thanks giving naratton will be held
A 1701 W. College Avenue in Tempe.
The name of the facility is Community
Christian Church.

CURRENT PROJECTS: We have new merchandise
for sale and ~~500~~ 500 last years t-shirts
left.

All Home Groups please contact
some in the Naratton Committee
for food donations.

QUESTIONS/ HELP NEEDED: There is no clean time
Requirement to help at most of
service commitments for naratton

ITEMS FOR APPROVAL (list short-title name: for any motions, use form)

Bank account **Holiday Narathon Committee** Month of **September 2011** Prepared by ~

Balance at beginning of month: 3,513.55

Checks/Debits during this month see below

| Date | Check # | Payee | Reason | Amount | Status |
|-----------|---------|------------------------|----------------------------------|---------|------------|
| 9/10/2011 | na | check printing company | Ordered checkbook | 92.22 * | na |
| 9/12/2011 | 1184 | Helene Paul | Co. USPS/ po box NYE banquet | 37 | cleared |
| 9/12/2011 | 1185 | Allstate self storage | Oct. Monthly storage fee | 47 | Voided |
| 9/26/2011 | 1186 | Jeff Thorton | Co. Lightsaber/ wristbands 1,000 | 330 | cleared |
| 9/26/2011 | 1187 | Allstate self storage | Oct. Monthly storage fee | 47 | cleared |
| Total | | | | 414 | w/o line 5 |

Deposits/ credits made this month see below:

| Date recvd | Reciept # | Source | Item Description | Amount | Date dep |
|--------------------------|-----------|----------------------------|-------------------------------------|----------|-------------|
| 9/12/2011 | na | wells fargo | misc merchandise no inventory | 121.5 | 9/13/2011 |
| 26-Sep | na | check printing company | credit back for shipping mistake | 92.22 * | na |
| 26-Sep | na | Angela Kirk | 33 raffle tickets sold @ 3/1.00 | 11 | 26-Sep |
| 29-Sep | na | Mike R (merchandise chair) | 136 raffle tickets/@3/1.00 (42.00) | 106 | 29-Sep |
| | | | 1 Cd case @ 5.00 each (5.00) | | |
| | | | 12 bumper stickers/ @ 2 or 3/1.00 | | |
| | | | Solution t-shirts 9/ @ 10.00(90.00) | | |
| Total | | | | 238.5 | w/o line 16 |
| Balance at end of month: | | | | 3,338.05 | |

P.A.S.C. Literature Report for November 1...

TO: You + 1 More

[Show Details](#)

Dear PASC:

Here is the breakdown of the PASC Literature Expense and Distribution;

| | | |
|---|-----------|--------------|
| * Cash & Checks given to the Treasurer | \$1212.60 | |
| * Literature taken by H & I | | \$ 284.50 |
| * Literature taken by P.R | | \$ 490.80 |
| * Literature taken by Outreach | | \$ 10.00 |
| * Total literature dispersed | | \$2075.90 |
| * Tally of receipts written this month turned over to the Treasurer | | \$1216.60 |
| * Approximate meeting lists taken today | | 1428 (TOTAL) |
| * Last Months Invoice from N.A. World | | |
| Services | \$1476.93 | |
| * 2-Basic Texts (RENT) | | |

* As a reminder I would encourage anyone who needs a special Bi-Metal Medallion we do have some available on hand for our costs \$12.00 . Please see me after the meeting or call me.

Thank You !!

In Loving Service,
Mark C.

Subject: ****Addendum****

From:

To:

Date: Saturday, October 1, 2011 3:38 PM

****Please note on my report that I left off the \$24.00 for the Basic Texts for rent @ St. Lukes.**

--

Subject: Addendum to the Literature Report Oct. 1st, 2011

From:

To:

Date: Tuesday, October 4, 2011 10:18 PM

Tina,

If its possible to add \$17.00 as an addendum to the Total Literature Sales Column on the report It would gratefull be appreciated. If its not just let me know..

Thank You !!

In Loving Service,
Mark C.
PASC Literature Chair

ACTIVITY AD HOC REPORT

October 1, 2011

THE MONTH OF SEPTEMBER HAS BEEN A BUSY MONTH AND THERE WAS ONE MEETING. THE FINANCIAL INFORMATION WAS REVIEWED AND THE RECORDS OF THE NARATHON COMMITTEE FOR THE LAST TWO YEARS WERE VERY COMPLETE AND WELL DONE. THERE IS NO SPREAD SHEET FOR THE AREA ACTIVITIES COMMITTEE; THE ONLY ACCCOUNTABLITY IS FROM THE ACTIVITIES REPORT IN THE MINUTES AND THE BUDGET, VERY DIFFICULT TO TRACT. IN REGARDS TO THE ACTIVITY COMMITTEE, ACCOUNTING PROCEDURES ARE NEEDED. WHEN THE FINAL PROPOSAL IS MADE TO THE AREA AND EVEN IF THE AREA CHOOSE TO LEAVE EVERYTHING AS IT IS, WE WILL AT LEAST IMPROVE AND REVISE THE ACIVITY GUIDELINES TO MAKE THEM MORE ACCOUNTABLE AND EASIER TO UNDERSTAND AND USE.

THESE ARE THE ISSUES THAT HAVE BEEN IDENTIFIED IN DETAIL:

- THE CURRENT ACTIVITY COMMITTEE IS FUNCTIONING, THE COMMITTEE MUST HAVE AND FOLLOW ACCOUNTING PROCEDURES AND DOCUMENTATION OF WHAT IS RECEIVED BY PURCHASE AND WHAT IS PAID OUT. THE AREA HAS A BANK ACCOUNT, THE ACTIVITIES HAVE A BANK ACCOUNT AND THE NARRATHON COMMITTEE HAS A BANK ACCOUNT. THERE ARE MORE ACCOUNTS THAN NECESSARY AND IN THIS CASE "LESS IS MORE." THE AREA TREASURE SHOULD OVERSEE ALL AREA ACCOUNTS AND THEY SHOULD BE UNDER ONE FINANCIAL INSTITUTION. THAT IS THE BEST PRACTICE ESPECIALLY DURING THE IME OF AUDITS AS WELL AS FINANCIAL ACCOUNTABILITY,
- THE AREA SHOULD COME TO A DECISION TO HAVE ONE STORAGE LOCKER AND IDENTIFY ACCESS AND RESPONSIBILITY. THE ACTIVITY COMMITTEE HAS A LOCKER AND THE NARRATHON COMMITTEE HAS A LOCKER, I AM NOT SURE THAT THERE IS A 3RD ONE. MATERIALS IN THOSE LOCKERS SHOULD BE THE PROPERTY OF THE AREA AND THEREFORE BE INVENTORIED DURING THE TIME OF THE AUDIT AND

SUBMITT THAT INVENTORY TO THE AREA AND ARCHIVED WITH THE AUDIT INFORMATION.

- THE AREA IS DUPLICATING SERVICES BY HAVING A NARRATHON COMMITTEE AND AN AREA ACTIVITY COMMITTEE. BY COMBINING THESE COMMITTEES IT WILL ALLOW FOR A SINGLE POINT OF ACCOUNTABILITY AND STRENGTHEN THE COMMITTEE AS A SINGLE ELEMENT TO SERVE THE AREA.
- GEOGRAPHICAL AWARENESS; THERE ARE 3 AREAS WITHIN THE BOUNDARIES OF THE "PHOENIX METROPOLITAN AREA" THE CITY OF PHOENIX DID NOT HAVE TO ESTABLISH BOUNDARIES BECAUSE THEY WERE ESTABLISHED BY THE AREAS THAT SPLIT AWAY FROM THIS AREA. THE PHOENIX AREA HAS A PRIMARY RESPONSIBILITY TO SERVE ITS COMMUNITY AND THAT INCLUDES ADDICTS, NON-ADDICTS AND PROFESSIONALS. WHEN YOU HAVE EVENTS THAT SERVE THIS COMMUNITY COMBINED WITH OTHER AREAS, SITUATION ARISES THAT AN EVENT MAY BE HELD IN ANOTHER AREA AND THEREFORE WE ARE NOT SERVING OUR COMMUNITY DURING TIMES IN NEED. THE CONCEPT OF HAVING 3 AREAS COMBINING TO PUT ON THE NARRATHONS WAS A GREAT CONCEPT WHEN OUR FELLOWSHIP WAS SMALL AND GROWING. TODAY THE AREA'S SERVE MUCH LARGER COMMUNITIES AND SHOULD BE PROVIDING THESE SERVICES IN THERE OWN COMMUNITIES. NOT HAVING A THANKSGIVING NARRATHON IN THE CITY OF PHOENIX IS A DISSERVICE TO OUR COMMUNITY, I AM NOT SAYING THIS TO INTERFEER WITH THE CURRENT EFFORT OF THAT COMMITTEE, AND THE COMMITTEE IS DOING THE BEST THAT THEY CAN. I AM PROVIDING A FACT THAT YOU MAY USE AS PART OF YOUR DECISION MAKING PROCESS DOWN THE ROAD.
- THE PHOENIX ACTIVITY CAN HAVE SIGNATURE EVENTS: SEDONA CAMPOUT, THANKSGIVING NARRATHON, CHRISTMAS NARRATHON, AND NEW YEARS EVE BALL. THAT IS 5 MONTHS WORTH OF EVENTS WHICH WILL LEAVE 6 MONTHS FOR DANCES, TAKING A BREAK IN MAY BECAUSE OF THE CONVENTION. THAT IS VERY MANAGEABLE,

EASY TO ACCOMPLISH, AND IT WILL CREATE CONSISTANCY AND SCHEDULED PLANNING. THIS WILL STRENGTHEN THE COMMITTEE BECAUSE THERE WILL BE A SUBCOMMITTEE OF THE ACTIVITIES COMMITTEE THAT CAN CONCENTRATE ON THESE EVENTS AND THE RESOURCES. COMBINING THE COMMITTEES DOES NOT AFFECT THE SERVICE OR THE OPERATION, IT WILL ONLY MAKE IT BETTER AND MORE EFFECTIVE.

WE WILL NEED THE GSR'S AND THE ADMINISTRATIVE MEMBERS TO HAVE DISCUSSION AND GIVE INPUT REGARDING THIS INFORMATION. WE WILL TAKE YOUR INPUT AND DECIDE ON THE BEST PROCESS WITH OPTIONS AND GUIDELINE CHANGES AND PRESENT TO YOU A FINAL PRODUCT. WE WANT TO HAVE A FINISH PRODUCT BY THE JANUARY AREA MEETING. THAT WILL GIVE US TIME TO OBSERVE THE NARRATION PROCESS BECAUSE WE WILL NEED INPUT FROM THAT COMMITTEE ALSO AS WELL AS THE AREA ACTIVITIES COMMITTEE. I AM EXCITED ABOUT THIS WORK AND I HOPE THAT YOU ARE TOO.

THANK YOU FOR LETTING ME SERVE.

GREG W,

AD HOC ACTIVITIES COMMITTEE.

Helpline 20111001

There were 605 calls in the month of September, of which, 31 were voicemails. Just going by those raw stats, it looks like we're being more effective at handling calls even though we have time slots with single volunteers, but stats can be deceptive. If you look a little deeper, the stats say that over half the inbound calls are less than 30 seconds in length. That would lead me to believe that either our stats are bogus, or most callers are hanging up before they get a chance to speak to anyone. I guess this is something else to test to see if the numbers we're getting are reliable.

We have a rollover volunteer that is getting calls without the message to accept the call. This means they don't know that it's a helpline call when they answer, and some calls go straight into their voice-mail. It's an ordered hunt-group, but it does supposedly have the "require a key to be pressed to accept the call" setting configured. We'll need to run a couple of tests today and get Accessline involved when we reproduce the problem. This may be another side effect of pushing the current instance of Smartoffice to it's limits.

We forwarded a request for a starter packet to Trent from someone that wants to start a meeting in Sunnyslope.

Talked to Ken about using the regional website to publish a newsletter for the helpline and the 12-step volunteers. Sounds like that might be possible. Tomy, our new East Valley liaison, has taken on the task of pulling together stories from helpline volunteers and 12-step volunteers and publishing them so the fellowship can get a sense for how satisfying and fulfilling these service commitments can be.

I don't think the billing info has posted yet for the month of October, and I think last month's report said the Accessline bill was \$96.34. The Century Link bill was something like \$58, but I'm still trying to get access to the online account info.

At the moment, it looks like we could really use midnight volunteers on Sunday and Tuesday, and another Monday rollover volunteer would be really helpfu.

Thanks for letting me be of service....

Robin

**Outreach Subcommittee Report to Phoenix Area
October 1, 2011**

The Phoenix Outreach Subcommittee meeting held its first Coffee and a Meeting event in September at the Fair Trade Café followed by attending "NA by The Book" at the Trinity Cathedral at 7:30. Four people attended the event and everybody had a good time. If you are interested in being notified by email or phone of these events in the future please see me after the meeting. If you have signup sheets handed out to GSR at last month's meeting, please turn those into me. Please announce at your meetings that NA by The Book can use support of fellow members on Wed Night.

This month's event is being held in Sunnyslope to support The 12th Step Meeting which meets Thursday evenings at 7:00 pm at the Sunnyslope Presbyterian Church located at 2nd Street and Hatcher. We will be meeting for Coffee at Grinders Coffee Co. at the corner of Central and Dunlap. Fliers are available.

Our first formal business meeting will be held on Wednesday evening October 12 at Starbucks located on the SW corner of 7th St. and Thunderbird. We will be choosing officers and planning our year.

Today I held my first new GSR Orientation starting at 11:30 AM. Please pass the word to new groups and new GSR's that this is happening. Also we are looking for meetings that could use support. Please let us know if you are aware of any for future Coffee and meeting events.

Thanks,
Trent T.

Lit: Opening 19⁵⁰
+ Purch: 10⁰⁰

29⁵⁰
- Given Out 11⁸⁵

17⁶⁵

New Meeting: Open
The Denton House:
1626 W. Denton Ln
Phoenix
Courtyard - Smoking
Saturdays @ 7pm.

**Public Relations Committee Phoenix Area
Meeting Minutes September 2011**

Our summer has slowed to a crawl, but here is what is in the works for a busy fall as we welcome three new PR members this month and next.

- ✓ JC Lincoln has the finished brochure but we have not heard back from them. The brochure is designed to be given to addicts who are either admitted or come into the emergency room at the hospital, which refers them to NA. We await the administrator's approval but this may not occur for a few more months. In the meanwhile, I would like to contact another valley hospital to try to do this same process at their facility, as well. Not further work on that at this time.
- ✓ We are still working to get our NA business cards in Phoenix Police Department vehicles. Committee members contacted three divisions but I need people who have flexible work hours who can visit the precincts during the day to meet with police community liaison officers. I think one of our new members may be able to do that. West Valley is using the list to contact officers in their precincts.
- ✓ Jeff T. is forwarding me a contact soon from the Phoenix Fire Department. They may be willing to provide NA cards to those who overdose. I will follow up on that.
- ✓ We are planning a fall flyer day where we blanket Phoenix with NA posters (small) and business cards, followed by potluck at a park. We will have a potluck and today at our meeting we will divide up the city and try to do more planning. I need to get with Frank at activities and see if we can tie it into an activity with a potluck and speaker.
- ✓ It's that time again—time to get *Basic Texts* and *It Works* distributed to halfway houses in Phoenix. The literature we requested is now in. I did receive the list from the prior chair, Karen Z., so yeah! We will be assigning distribution today and asking at today's meeting if anyone can help as we are short on people who can help on the committee.
- ✓ The radio spots for a summer radio campaign I believe have ended. I will ask Robin today to determine how many calls came from the spots before we invest further.
- ✓ I am submitting the cost to travel to WSLD in October. Airfare was \$300.80 and asking for reimbursement.
- ✓ We have two new members and will start holding bimonthly meetings (one midweek) so the new members can attend.

Yours in service,

Nancy G.

NA By the Book

MONTHLY GROUP REPORT FOR

AUGUST & SEPTEMBER

| | | | |
|---------------------------------|-------------------|----------------|--------------------|
| Total meeting attendance | <u>58</u> addicts | including | <u>4</u> newcomers |
| Total 7 th tradition | <u>\$85.36</u> | | |
| Literature sales | <u>\$24.50</u> | | |
| Previous Balance | <u>\$10.42</u> | | |
| Total Income | <u>\$120.28</u> | | |
| Expenses | | | |
| | Rent | <u>\$35.00</u> | |
| | Literature | <u>\$16.50</u> | |
| | ASC Donation | <u>\$67.00</u> | |
| Ending Balance | <u>\$1.78</u> | | |

Announcements

Our meeting attendance has improved but we are still in need of support. Thank you for your help in getting the word out to members in your groups, and a great big Thank You to Trent & the Outreach subcommittee for supporting our meeting on the 21st. We would like to welcome our newest home group member Jay R. We are still hoping to attract more home group members. Our group is a literature study meeting. We are still in Chapter 4 of the Basic Text and will be reading step 7 this coming Wednesday, hope to see you there. Entrance to the meeting is still through the kitchen door located in the East parking lot, but once the Church begins to have more activities in the evening, entrance will once again be through the main lobby located on the North side of the building.

THANK YOU

From the Home Group Members of

NA By the Book

Phoenix Area Idea and Request Form

①

Consensus Log Number: ___ - ___ - ___

Date: 10-1-11

Maker: Jeff To

IDEA and REQUEST:

To Amend Secretary minutes
to ~~redact~~ redact ~~names~~ names / phones numbers /
EMAIL addresses before sending to ~~Region~~ Region
minutes.

Intent:

anonymity / protection of personal
information

PASC Action ___ Guideline Change ___ BOD Action ___

Deleted: 23

Deleted: 01/08/11



NARCOTICS ANONYMOUS
PHOENIX AREA SERVICE COMMITTEE
GUIDELINES

(Version 24)
11/05/2011

P.O. Box 34123
Phoenix, Arizona 85067

CHANGE LOG

| Version | Date | Comments |
|---------|----------|---|
| 7 | 20050806 | Last approved version using Robert's Rules of Order |
| 8 | 20070613 | Draft, incorporating consensus based decision making |
| 9 | 20080201 | Draft, expanded CBDM from ARSC, includes subcommittee guidelines |
| 10 | 20080213 | H&I and Activities changes, letters of financial responsibility added to RCM and Treasurer |
| 11 | 20080216 | Formatting, referenced insurance, added 12 concepts liberally |
| 12 | 20080217 | Cleanup, removed Helpline Treasurer, changed H&I/ Activities budget \$ |
| 13 | 20080218 | More Helpline changes |
| 14 | 20090110 | July elections on Page 10, PI goes with CBDM |
| 15 | 20090121 | Changes to H&I, index |
| 16 | 20090404 | CBDM flowchart, Helpline changes |
| 17 | 20090718 | TSLD Changes – Table of Contents, Change Log, Pages 16, 23, 30, 31, 35, 36, 39 |
| 18 | 20100206 | Activities Subcommittee – delete the word "monthly" – Changes to Cover page, Change Log, Page 36 |
| 19 | 20100306 | Secretary Duties – remove updating WSO with group registrations; Outreach Duties – add updating WSO with group registrations and updates – Pages 14, 34 |
| 20 | 20100403 | <p>NArathon Committee Chair and Treasurer to be elected by special election to be held in March of each year – Pages 9, 10, 40</p> <p>Operational Guideline #4, stand aside position, Page 6</p> <p>Operational Guidelines #7, stand aside position, Page 6</p> <p>Subcommittee Guidelines to add audit recommendations, Pages 38 (Activities), 39 and 40 (NArathon), and 44 (Subcommittee Chairs and Treasurers to sign Statements of Financial Responsibility)</p> <p>To create Literature Subcommittee Guidelines with audit recommendations, Pages 41-end</p> |
| 21 | 20100807 | Public Information name changed to Public Relations, Pages ii, 16, 17, 19-23, 31, 34 |
| 22 | 20101106 | Operational guidelines when an idea has been referred. Page 6, ¶ 12 |
| 23 | 20111105 | Secretary Duties: Secretary to redact all personal identifying information before forwarding minutes to Web Servant |

6. Coordinates all subcommittee activity, acts as a resource for the subcommittee and reports to the PASC Chairperson.
7. Co-signer of PASC checking account as the Vice Chairperson.
8. Conducts all audits of the PASC financial records.
9. Assist the chairperson in the implementation of the PASC guidelines.
10. Maintain a log of all ideas/request from each PASC meeting.
11. Collects records from outgoing Subcommittee officers and PASC Executive Committee members at August ASC.

Treasurer

1. Uses the latest version of the WSO treasurer's handbook.
2. Co-signs the PASC checking account.
3. Insurers that there are two signatures on all checks written on the PASC account.
4. Disburses funds as directed by the PASC.
5. Gives full disclosure of the itemized income and expenses in a written monthly report.
6. Keeps all PASC financial record in order and available for view by the members of the fellowship.
7. Assists the Vice-chairperson in the audit of all PASC and Subcommittee financial records in February and August of each year.
8. Deposits all monies received in the PASC within forty eight hours.
9. Maintains monthly spreadsheet of all budgets within the PASC and their variance to actual.

Treasurer Alt

1. Works closely with the PASC Treasurer at monthly PASC meetings.
2. Collects donations and makes out receipts for those donations.
3. Performs the duties of the PASC Treasurer in/her absence as noted above.
4. Assists the treasure in the audits of the PASC subcommittees.

Secretary

1. Keeps written records of all proceedings at the PASC and the Executive committee.
2. Promptly types and appropriately distributes the minutes of the PASC along with a proposed agenda to all PASC members at least fourteen days prior to the next PASC. Additional copies of the minutes will be made available on request..
3. Lists in the PASC minutes all PASC members' contact information and the groups or committees they represent..
4. Provides ballot forms for elections.
5. Provides copies of all PASC forms at each meeting. Forms such as: idea forms, group report forms, check request forms, subcommittee report forms, statements of willingness, insurance forms, letters of financial responsibility, etc.
6. Maintains the PASC records and archives.
7. Maintains the PASC official membership roll.
8. Call the PASC roll when required.
9. Publishes in the minutes an updated list of all registered PASC groups and their representatives present at roll call.
10. Semiannually updates WSO on current PASC Committee Structure.
11. Responsible for securing and distributing mail from PASC post office box.
12. Redact all personal identifying information from Minutes before forwarding to Regional Web Servant.

Formatted: Bullets and Numbering

| PASC BALANCE SHEET OCT 2011 | | | | |
|--|--------------------|-------------|------------|--------------------------------------|
| CHECKING ACCOUNT | | | | |
| Balance Prior | 3,308.01 | | | |
| Adjustment (Interest) | \$ 0.54 | adjustment | | |
| Begin Balance | \$ 3,308.55 | | | |
| Income | | DESCRIPTION | | |
| Group Donations | 796.64 | | | |
| Literature | 1,212.60 | | | Literature Sales |
| Narathon | | | | |
| Activities | | | | |
| EVANA | | | | For Helpline |
| WVANA | 51.70 | 2313 | | For Helpline |
| TOTAL INCOME | \$ 2,060.94 | | | |
| Expenses | | Check | Literature | DESCRIPTION |
| Secretary | 146.22 | 13323 | | Sec Expenses/Annual PO Box |
| Activities | 572.66 | 13324 | | To restore prudent reserve (1000.00) |
| H & I | 159.40 | 13322 | | Literature |
| H&I WSLD | | | | |
| HelplineQwest | 58.75 | | | Auto |
| Helpline Accessline | 96.34 | | | Auto |
| Helpline Operations | | | | |
| Literature | 1,476.93 | 13320 | | NAWS order |
| Lit Expense | | | | |
| Outreach | | | | meeting lists, tsld |
| Outreach Expense | | | | |
| Public Relations | 307.35 | 13321 | | |
| Treasurer Expense | | | | |
| Treasurer | 14.00 | | | S/C |
| TOTAL EXPENSES | \$ 2,831.65 | | | |
| BALANCE | \$ 2,537.84 | | | |
| Prudent Reserve | 3,900.00 | | | |
| Regional Donation | \$ - | | | Above/Below Prudent Reserve |
| LITERATURE EXPENSE | | | | |
| PASC Rent | \$ 24.00 | | | |
| P.R. | \$ 490.80 | | | |
| H&I | \$ 284.50 | | | |
| Outreach | \$ 10.00 | | | |
| Lit. Use | | | | |
| TOTAL | \$ 809.30 | | | |
| NOTES | | | | |
| The bank statement was not available at the time of PASC so figures have been adjusted since the report was provided 10/1/2011 to reflect Helpline charges | | | | |

| PASC GROUP DONATIONS OCT 2011 | |
|---------------------------------|-----------------|
| | |
| 12 to Life | \$125.00 |
| Central Issue | \$92.84 |
| City Lights | |
| Crossroads Connections | |
| Diversity Group | \$18.62 |
| Dynamite Recovery | \$37.00 |
| Dynamit Men's Group | \$20.00 |
| End of the Road | |
| Gimme Shelter | |
| Give Yourself a Break | |
| Hip Slick & Kool | \$60.00 |
| Hope for the Slope | \$16.43 |
| Just for Today | |
| Just for Today in Anthem | |
| More Gratitude Less Attitude | |
| NA By the Book | \$67.00 |
| New Freedom | |
| New Life Group | \$23.25 |
| New River Any Addict | |
| No Matter What | |
| No Name Men's Group | \$39.50 |
| Northside at Noon | \$35.00 |
| North Mountain Candlelight | |
| Not Just Another NA Meeting | \$19.00 |
| Nova | |
| Options for Us | |
| Our Solution | |
| Positive Living | |
| Primary Purpose | |
| Principles Before Personalities | |
| Saturday Morning NA | |
| Space Available | |
| Step in Time | |
| Talking Heads | |
| The Hope Spot | |
| Twelve Step Group | |
| Twelve Steps of Hope of NA | |
| Up With Hope | |
| Welcome Home NA at the VA | \$243.00 |
| Wild Bunch | |
| Young and Restless | |
| TOTAL | \$796.64 |

2011-12 BUDGET VS. ACTUAL PAGE-1

| A | B | C | N |
|----|------------------------------|-------------------|--------------------|
| | 9/1/2011 | Oct | Year to Date |
| 1 | | | |
| 2 | Secretary Budget | \$227.67 | \$227.67 |
| 3 | Secretary Actual | \$261.15 | \$407.37 |
| 4 | Secretary Difference | -\$33.48 | \$2,324.63 |
| 5 | | | |
| 6 | Treasurer Budget | \$46.25 | \$46.25 |
| 7 | Treasurer Actual | \$14.00 | \$28.00 |
| 8 | Lit. Expense/Rent | \$24.00 | \$48.00 |
| 9 | Treasurer Difference | \$8.25 | \$479.00 |
| 10 | | | |
| 11 | Activities Budget | \$700.67 | \$700.67 |
| 12 | Activities Actual | \$572.66 | \$572.66 |
| 13 | Activities Income | | \$0.00 |
| 14 | Activities Difference | \$700.67 | \$7,835.34 |
| 15 | | | |
| 16 | H & I Budget | \$391.67 | \$391.67 |
| 17 | H & I Actual | \$159.40 | \$159.40 |
| 18 | Lit Expense | \$253.85 | \$538.35 |
| 19 | Income | | \$0.00 |
| 20 | H&I Difference | \$137.82 | \$4,002.25 |
| 21 | | | |
| 22 | Helpline Budget | \$266.34 | \$266.34 |
| 23 | Helpline Actual | \$154.63 | \$309.72 |
| 24 | EVANA Contribution | | \$0.00 |
| 25 | WVANA Contribution | \$76.22 | \$127.92 |
| 26 | Helpline Difference | \$187.93 | \$3,014.20 |
| 27 | | | |
| 28 | Literature Budget | \$1,543.84 | \$1,543.84 |
| 29 | Literature Exch. | | \$0.00 |
| 30 | Literature Actual | \$1,696.33 | \$3,173.26 |
| 31 | Lit Income/Sales | \$1,106.00 | \$2,318.60 |
| 32 | Lit Difference | \$953.51 | \$17,671.34 |
| 33 | | | |
| 34 | Outreach Budget | \$225.59 | \$225.59 |
| 35 | Outreach Actual | \$196.00 | \$196.00 |
| 36 | Lit Expense | \$10.00 | \$10.00 |
| 37 | Outreach Difference | \$29.59 | \$2,501.00 |
| 38 | | | |
| 39 | PR Budget | \$497.50 | \$497.50 |
| 40 | PR Actual | \$307.35 | \$307.35 |
| 41 | Lit Expense | \$490.80 | \$490.80 |
| 42 | PR Difference | \$497.50 | \$5,171.85 |
| 43 | | | |
| 44 | Narathon Budget | | \$0.00 |
| 45 | Narathon Actual | | \$0.00 |
| 46 | Narathon Invome | | \$0.00 |
| 47 | Narathon Difference | \$0.00 | \$0.00 |
| 48 | | | |
| 49 | Total Budget | \$3,899.53 | \$3,899.53 |
| 50 | Total Actual | \$2,322.11 | \$5,153.76 |
| 51 | Total Lit Expense | \$277.85 | \$1,087.15 |
| 52 | Difference | \$1,299.57 | \$40,553.09 |
| 53 | | | |
| 54 | Total Income | \$2,073.78 | \$2,060.94 |
| 55 | | | |
| 56 | Regional Donation | \$0.00 | \$0.00 |
| 57 | | | |
| 58 | Group Donations | \$891.56 | \$796.64 |
| 59 | | | \$1,688.20 |

November

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|---|---|------------|---|---|------------|--|
| | | 1 | 2 | 3 | 4 | 5 St. Lukes 10am-H&I 11am-PR 12:30PM PASC |
| 6 Activities Sports Day Encanto park starts @ 10am- multiple sports and activities | 7 Narathon-7pm @ Jerry's Restaurant 2323 E. Thomas Rd. | 8 | 9 Helpline-7pm Paradise Bakery 1125 E. Glendale. Outreach 6:30p Starbucks-7 th st/Thuderbird Adhoc-Greg's 1015 W. Missouri 6pm. | 10 | 11 | 12 |
| 13 | 14 Narathon-7pm @ Jerry's Restaurant 2323 E. Thomas Rd. | 15 | 16 | 17 | 18 | 19 Literature-12pm Yucca Library-15 th ave/Montebello |
| 20 | 21 Narathon-7pm @ Jerry's Restaurant 2323 E. Thomas Rd. | 22 | 23 Narathon starts at 12pm-1701 W. College Ave./Comm. Christian Church | 24 Narathon ends at midnight | 25 | 26 Activities Dance-see flyers for details |
| 27 | 28 | 29 | 30 | | | |

2011