



PASC AGENDA FOR Saturday September 10,2011
Area meets at St. Luke's Hospital, 1820 E. Polk

Literature Sales	11:30 a.m.
GSR Orientation	11:30 a.m.
Call to Order	12:30 p.m.
Cell Phone Announcement	
Serenity Prayer	
Service Prayer	
12 Concepts	
12 Traditions	
Accept last month's minutes	
Approve this month's Agenda	
New GSR and Alt GSR Introductions	
Roll Call	
Announcements	
Chairperson's Report	
Vice Chair Report	
Secretary's Report	
RCM Reports	
Open Forum	

OLD BUSINESS

1. Tabled-Jim D-vote for Jim to be Activities Chair was taken back to home groups, or keep Frank W. as activities chair that was appointed in the month of July 2011.
- 2.

SUBCOMMITTEE REPORTS

Subcommittee Reports were presented and copies are attached.

Public Relations
Activities
H&I
Narathon
Literature
Adhoc
Helpline
Outreach

NEW BUSINESS/IDEAS

- 1.Standing Idea: Recognition of New/Reinstated Groups
- 2.Standing Idea: Statements of Willingness have been received by all committees but Trent T. -Activities Chair.

Treasurer's Report
Distribution of Funds
Closing Prayer

**Phoenix Area Service Committee
Meeting Minutes for August 6, 2011**

Admin

The meeting was called to order by the Chair at 12:30 pm and we opened with the Serenity Prayer. The Service Prayer, 12 Concepts and 12 Traditions were read. Last month's Agenda and Minutes were accepted. The PASC welcomes the new group and GSR for; Dynamite Recovery, Primary purpose, Glob, and 12 Steps of Hope. Quorum was established. Announcements for upcoming events was announced. Statement of responsibilities were received by all positions but for Outreach chair and will be collected at next area. Reports were presented by the Vice-Chair, Secretary, and RCM I.

Old Business :

Trent T. turned in a resume to be outreach chair and passed, he was appointed.

Jim D. submitted a resume for Activities Chair and is tabled so it can go back to home groups and will be voted on next month. Idea #1 passed and was from Dave H.-Group Step in Time, and was for Phoenix Area to host March Regional Assembly. Greg W. distributed pamphlets, (also with his contact information) gave a pamphlet to all GSR's that are from PASC for the New Year's Eve Ball and to have the Narathon Committee be part of it. Open forum was presented by Jenny-GSR from NA By the Book-report and announcements is presented in the minutes.

Subcommittee Reports

Subcommittee Reports were presented and copies are attached.

New Business/Ideas

Vote on Jim D. to be Activities Chair or continue with Frank W. who was appointed as Activities Chair in the month of July 2011.

Treasurer's reports were presented and funds disbursed. The meeting was closed with the Serenity Prayer

All positions are filled.

	A	B	AY	AZ	BA	BB	BC
1		<u>2010-2012 PASC GSR ROLL CALL</u>					
2		HOME GROUP	MAY.	JUNE	JULY	AUG.	SEPT.
3	1	CITY LIGHTS	Jim	Jim	Jim	Jim	
4	2	CROSSROAD CONNECTION	Triston	Triston	Triston	Triston	
5	3	DYNAMITE MENS GROUP	Michael	Michael	Michael	Michael	
6	4	DYNAMITE RECOVERY	Jack	Jack	Jack	Vando Ray	
7	5	END OF THE ROAD	Matthew	Matthew	Matthew	Gen-Alt.	
8	6	GIMME SHELTER	Dave	Dave	Dave	Dave	
9	8	GIVE YOURSELF A BREAK	Jeanne	Jeanne	Jeanne	Jeanne	
10	9	GLOB	Jim	Trent	Trent	Matt C.	
11	10	HOPE FOR THE SLOPES	Jim	Jim	Deborah	Deborah	
12	11	JUST FOR TODAY		Brien	Brien	Geno	
13	12	MORE GRATITUDE LESS ATTITUDE	Eric	Eric	Eric	Eric	
14	13	NA BY THE BOOK	Jesse	Jesse	Jennie	Jennie	
15	14	NEW FREEDOM	Bob	Bob	Cecil	Cecil	
16	15	NEW LIFE	Andrew	Andrew	Andrew	Andrew	
17	16	NEW RIVER			Mike	Mike	
18	17	NO NAME MEN'S STEP STUDY	Pat	Pat	Pat	Pat	
19	18	NORTHSIDE AT NOON	Mike	Wes	Mike	Mike	
20	19	NOT JUST ANOTHER NA MEETING			Vernon	Vernon	
21	20	NOVA Group			Eric M.	Eric M.	
22	21	OPTIONS FOR US	Job	Job	Job	Job	
23	22	PRIMARY PURPOSE	Steve S.	Steve S.	Steve S.	Chuck H.	
24	23	SATURDAY MORNING N/A	Patti	Debra	Debra	Debra	
25	24	SPACE AVAILABLE	Mark	Mark	Mark	Mark	
26	25	STEP IN TIME	Dave	Dave	Dave	Dave	
27	26	THE 12-STEP GROUP	Ken	Ken	Ken	Ken	
28	27	THE CENTRAL ISSUE	Erin	Erin	Erin	Erin	
29	28	TWELVE STEPS OF HOPE OF NA	John	Delores	Delores	John	
30	29	12 TO LIFE			Johnny	Johnny	
31	30	UP WITH HOPE			Sam	Sam	
32	31	WELCOME HOME NA AT THE VA	Liza	Alexis	Liza	Liza	
33	32	WILD BUNCH	Dave	Dave	Dave	Dave	
34	33	YOUNG & RESTLESS	Brandon	Brandon	Brandon	Brandon	
35		<u>2010-2011 PASC Executive and Subcommittee ROLL CALL</u>					
36		CHAIR	Bob	Bob	Bob	Jack T.	
37		VICE CHAIR	Deb S.	Deb S.	Deb S.	Sherwood	
38		TRESURER	Merry	Merry	Merry	Merry	
39		SECRETARY	Tina D.	Tina D.	Tina D.	Tina D.	
40		RCM 1	Chuck	Chuck	Chuck	Steve S.	
41		RCM 2	Patte T.	Patte T.	Patte T.	Patte T.	
42		LITERATURE	David	David	David	David	
43		ACTIVITIES	Paul	Paul	Paul	Paul	
44		H & I	Patty	Patty	Patty	Patty	
45		PR	Nancy	Nancy	Nancy	Eric	
46		HELPLINE	Robin	Robin	Robin	Robin	
47		OUTREACH					
48		NARATHON	Dave W.	Dave W.	Dave W.	Dave W.	
49		ADHOC		Debra	Debra	Debra	

Phoenix Area Service Committee Vice Chair Report
August 6, 2011

Good afternoon,

Thank you all for allowing me to be of service this past year. I have learned a great deal from all of you. The incoming vice-chair will need to contact St. Luke's regarding moving our monthly meeting to the second Saturday of the month for the months of July and September 2012. The changes would be from July 7 to July 14 and September 1 to September 8.

Thank you.

Debbie Salomone
PASC Vice Chair

RCM₁

~~July~~ Aug 6, 2011

- * Thank You! for electing me a RCM₁. I will give my best to carry your ideas and thoughts to Region.
- * An idea was presented to change meeting time of RCM forum and ARSC to 11:15A and 12:15P respectfully. (passed)
- * Regional Assembly will be Oct. 22, 2011 in Prescott, AZ. Flyers are available.
- * The CAR reports will cost from \$8 to \$12 I understand PASC buys Copys.
- * I need to ask: Does PASC want to hold March Regional Assembly?
- * Regional H+I received request for sponsors for Behind the Walls - 4 males and 1. They responded to the request however they are asking support.
- * New I.P. out for input + review; "Social Media and Our Guiding Principles" Copys available here and attaching one to report - return by Oct. 31st. 2011

* anyone interested in Board of Director - see the web site

* ARCNA Information -
donation - 6,150.66
247 newcomers 484 registrations
next year ARCNA will be at the
Double Tree in Scottsdale room rate \$99

* So. Central AREA hosting CAR report
in January.

* EAST Valley hosting Blue's Fest
Oct 23rd, 2011

* Regional PR will hold an:
Art of Recovery - Sept. 24, 2011

Regional Elections

- Chair - Bethany H
- Secretary - Alice G.
- Vice Chair - Stephen S.
- Treasurer - Daniel C.
- Hosp. + Institution - Mike B.
- Directory Coordinator - William C.
- ARCNA Chair - Jeff T.
- ARCNA Vice Chair - Bernie
- Web Servant - Ken

NA By the Book

MONTHLY GROUP REPORT FOR

JULY 2011

Total meeting attendance	<u>46</u> addicts	including	<u>2</u> newcomers
Total 7 th tradition	<u>\$45.19</u>		
Previous Balance	<u>\$64.78</u>		
Total Income	<u>\$109.97</u>		
Expenses			
	Rent	<u>\$12.00</u>	
	Literature	<u>\$27.55</u>	
	ASC Donation	<u>\$60.00</u>	
Ending Balance	<u>\$10.42</u>		

Announcements

Our meeting attendance has been getting smaller & we have had several home group members recently leave. We are in need of support both in terms of new home group members and meeting attendance. Our group is a literature study meeting. We just started Chapter 4 of the Basic Text this past Wednesday and will be working our way through the steps over the coming couple of months. Entrance to the meeting is now through the kitchen door located in the East parking lot in order to be compliant with the wishes of the Church. Please help spread the word that our meeting is in need of support.

THANK YOU
From the Home Group Members of
NA By the Book

Helpline 20110806

We had two meetings this month at the Paradise Bakery at 1125 East Glendale, but attendance was poor. Since we didn't get the day change out early enough to ensure everyone knew that we moved the meeting from the second Tuesday to the second Wednesday, Angela had a meeting on Tuesday and I showed up on Wednesday just to see if anyone would be there. Nope.

There were 589 calls this month.

We have the greatest need for volunteers on the Sunday midnight to 6AM shift and Monday Rollover. We also could use volunteers on the following shifts:

Monday 6AM to noon

Tuesday 6AM to noon

Tuesday noon to 6PM

Tuesday 6PM to midnight

Wednesday noon to 6PM

Thursday noon to 6PM

Thursday 6PM to midnight

Friday noon to 6PM

Friday 6PM to midnight

Saturday 6AM to noon

Saturday noon to 6PM

Saturday 6PM to midnight

The Qwest bill was 58.90 in July and the Accessline bill was 95.88 for a total of \$154.78 or \$51.60 per area. Our credit card used for autopay has expired, but Merry tells me that we just got a new one, so we'll be updating that tomorrow.

In loving service....

Robin

Activities Report

8/6/11

Chair: Paul W.
Vice: Derek R.
Treasurer: Ben B.

Area Audit!!!
WORK DONE: Talent show & Birthday dance
both very successful events. Best dance
all year long. Thanks for letting me be of
service. Paul W.

Current projects: New Activities Chair
Frank W. Turning over Activities accounts and
property.

Help needed: Need Committee members to help
Setup and Clean up at up coming events. No
Clean time requirement necessary.

Sat August 2011

Phx Area HIV Sub Committee

Patty S. Chair

Today we had 20 people

3 new people interested in
getting involved.

we are making available to all members ^{open chair & co chair positions.}

Phx HIV is growing. We approved another meeting at Valle del Sol - attached. 3807 ^(co chair also) N 4th St. Wed. 1 Nov. Ben B w/ chair.

A request came in for a new
dextoc ctr at Bethany & I17
starting Sept Oct.

Valley Hospital meeting will start
in 1 week with Mike F. will
Chair, all positions are filled.
JD H has been elected Secretary.

He meets requirements and is
computer savvy.

I submitted travel expenses to
Area today so I can travel
to WSLD. I am excited to attend.

The opiate program at crossroads
and UPC meetings are up
and being chaired.

Thank you all committee members
& fellowship for your support.

Respectfully Submitted, Patty S.

Hoberl

H&I MEETING/PRESENTATION REGISTRATION FORM

12/7/

* NAME OF FACILITY: Valle del Sol
STREET ADDRESS: 3807 N. 7th St. Phoenix AZ 85014
MAILING ADDRESS: Same
CITY: Phoenix STATE: AZ ZIP CODE 85014
FACILITY REPRESENTATIVE NAME: Guadalupe
PHONE NUMBER: _____

MEETING/PRESENTATION INFORMATION

* Day(s) of the week: Wednesday Time: 5:30-7:00 am/pm
Time: _____ am/pm
Time: _____ am/pm

Panel Coordinator or Leader Bob B Phone _____
Address _____
City: _____ State: AZ Zip Code _____

Type of Facility (check the most appropriate)
Correctional Treatment Hospital
Armed Services Clinic Detox

Specific Type of Facility outpatient
Area: Phoenix
H&I Chairperson _____
Address _____
City: _____ State: _____ Zip Code _____
Phone Number: () _____ - _____

* Please list all additional information necessary on the back of this form or on another sheet of paper. Please include: rules, regulations, conditions, procedures and restrictions that apply. Also we would appreciate any guidelines or policies your H&I subcommittee uses.

Please complete and send one copy to each of the following: your area service committee, your regional H&I subcommittee and the:

NA-World Services, Inc. (Attn: H&I), PO Box 9999, Van Nuys, CA 91409 USA

ASC H&I REPORT FORM

(PANEL LEADER TO AREA H&I)

DATE: July 9, 2011

NAME OF FACILITY: Valle Del Sol

NUMBER OF RESIDENTS EACH TIME: 10-15

NUMBER OF PANEL MEMBERS EACH TIME: 2

PANEL LEADER: Ben B

CHANGE OF ADDRESS: _____

PHONE NUMBER: (____) _____

PANEL COORDINATOR'S NAME: _____

LIST TOPICS AND/OR SPEAKERS: Steps 1-3
speaker 2x month
topic question + answer

HOW MANY TIMES HAVE YOU BEEN TO THE MEETING? since late April, 2011

PROBLEMS OR SITUATIONS: None at this time

WHAT CAN ASC H&I DO TO BETTER SERVE YOU? literature donation

OTHER IMPORTANT INFORMATION: youth outpatient
free drug ref
center

SUBCOMMITTEE REPORT

Subcommittee: Nargthon

Date: 8-1-11

Chairperson: DAVID W

Vice-Chairperson: NA

WORK SINCE LAST REPORT: We have a Food, Active A
Coordnator, still trying to get
more help and find PLACES
to have AEvents.

CURRENT PROJECTS: sale of Itymes, places
to have Evests, and Finding People

QUESTIONS/ HELP NEEDED: NA

ITEMS FOR APPROVAL (list short-title name; for any motions, use form)

NA

Phoenix Area Literature Committee Report 8-6-11

- The committee will host a regular reading of the newly released complete draft version of :“Living Clean, the Journey Continues” at the Yucca Library in Phoenix. Saturday August 20th, and Sept.17th from 12-1 pm. See website for additional dates in Sept & Oct...
- Mark C has been elected as the new Chairperson of the committee. Jim R is our new vice chair, and I am continuing in the literature review coordinator position. I view it as a privilege to serve NA as Lit.Chair, and leave with much gratitude in service. See you all at another meeting.

Cash & checks given to Treasurer	1400.85
Literature taken by Hospitals & Institutions	517.70
2 Basic texts donated to St. Luke's for rent	<u>24.00</u>
TOTAL Literature dispersed	\$1942.55

- Tally of receipts written this month turned over to Treasurer = \$1395.70
- Approx. meeting lists taken today: 1500
- Last month's invoice from NA World Services = \$1,936

In Grateful Service,

David



Appointed

Phoenix Area Service Committee
N.A. Service Resume

NAME Trent T

ADDRESS [faded]

PHONE # [faded]

CLEAN DATE [faded]

E-MAIL [faded]

POSITION YOU ARE SEEKING Outreach Chair

SERVICE HISTORY (begin with most recent service, specifying whether Group, Area or Regional and listing approximate service dates. Use the back of this form or attach a separate sheet if necessary)

- GSR & Keyholder GLOB 2010-2011
- Marathon Comm. Treasurer 2008-2010 seasons (3)
- West Valley Area Marathon Liaison 2007-2008 (2)
- H&I Meeting Chair (Maverick House) 2007-2008 (~2 yrs)

Have you failed to complete or been removed from a service position in the last five years? If yes, please explain.

No

Are you willing to make the necessary commitment?
Yes

Do you have the time, resources and skills necessary to complete this service position?
Yes, with assist of previous outreach Chairs

Do you have any academic or professional experience, which would assist you in fulfilling this service position?
Not Necessarily, but I am employed fulltime & I do have managerial experience,

Phoenix Area Idea and Request Form

Consensus Log Number: ___ - ___ - _____

Date: 8/6/11

Maker: Dave Ho Step In Time

IDEA and REQUEST:

For Phoenix Area to host March Regional Assembly

Intent:

to provide a central location in the AZ region for the Regional Assembly

PASC Action Guideline Change BOD Action



Phoenix Area Service Committee
N.A. Service Resume

NAME: Jim

ADDRESS: _____

PHONE # _____

CLEAN DATE _____

E-MAIL _____

POSITION YOU ARE SEEKING: Phoenix Area Activities Community Chair

SERVICE HISTORY (begin with most recent service, specifying whether Group, Area or Regional and listing approximate service dates. Use the back of this form or attach a separate sheet if necessary)

*Chaired Give me Shelter, Candlelight. Been of service since 8-250
11/09-2/10
10/09-10/10
Current ASR & Chair - City Lights Mtg. as well as Helpline
4/11 to present*

Have you failed to complete or been removed from a service position in the last five years? If yes, please explain.

Moved to Mesa - had to give up Give me Shelter position.

Are you willing to make the necessary commitment?
Yes

Do you have the time, resources and skills necessary to complete this service position?
I have the time required as of this month. I believe I can bring a new perspective & approach to this

Do you have any academic or professional experience, which would assist you in fulfilling this *Committee* service position?

TREASURER'S YEAR END REPORT – 2010/2011

ATTACHMENTS:

- 1. August 2011 Balance Sheet and Year to Date Summary**
- 2. August 2011 Group Donations and Year to Date Summary**
- 3. 2010-2011 Budget vs. Actual (p.1 Committees, p.2 Totals)**
- 4. Audit Report and attached Inventories**

Thank you for letting me be of service.

Merry M., Treasurer

PASC BALANCE SHEET AUGUST 2011

CHECKING ACCOUNT

Balance Prior 4,045.00

Adjustment (Interest) \$ (3.44) adjustment

Begin Balance \$ 4,041.56

Income			DESCRIPTION
Group Donations	985.74		
Literature	1,400.85		Literature Sales
Narathon			
Activities	198.11	2250	
EVANA	51.76	2967	For Helpline
WVANA	51.76	2296	For Helpline
TOTAL INCOME	\$ 2,688.22		

Expenses		Check	Literature	DESCRIPTION
Secretary	217.89	13312		Sec Expenses/Annual PO Box
Activities				To restore prudent reserve (1000.00)
H & I	815.00	13313		Literature
H&I WSLD				
HelplineQwest	58.85	auto		
Helpline Accessline	95.88	auto		
Helpline Operations				
Literature	1,936.00	13315		NAWS order
Lit Expense	35.92	13314		
Outreach				meeting lists, tsld
Outreach Expense				
Public Relations				
Treasurer Expense				
Treasurer	18.00	auto		S/C
TOTAL EXPENSES	\$ 3,177.54			

BALANCE \$ 3,552.24

Prudent Reserve 4,045.00

Regional Donation Above/Below Prudent Reserve

LITERATURE EXPENSE

PASC Rent \$ 24.00

P.R.

H&I \$ 517.70

Lit. Use

TOTAL \$ 541.70

NOTES

PASC GROUP DONATIONS AUGUST 2011	
12 TO LIFE	\$75.80
CENTRAL ISSUE	\$104.80
CITY LIGHTS	\$17.00
CROSSROADS CONNECTION	\$2.15
DYNAMITE RECOVERY	\$37.00
DYNAMITE MEN'S GROUP	\$24.45
END OF THE ROAD	\$20.00
GIMME SHELTER	\$11.75
G.L.O.B.	\$25.31
GIVE YOURSELF A BREAK	
HIP SLICK AND KOOL	
HOPE FOR THE SLOPE	\$17.83
JUST FOR TODAY	
JUST FOR TODAY IN ANTHEM	
MORE GRATITUDE LESS ATTITUDE	\$10.00
NA BY THE BOOK	\$60.00
NEW FREEDOM	\$16.00
NEW LIFE GROUP	
NEW-RIVER ANY ADDICT	
NO MATTER WHAT	
NO NAME MEN'S GROUP	\$95.25
NORTHSIDE AT NOON	\$62.00
NORTH MTN CANDLELIGHT	
NOT JUST ANOTHER NA MEETING	\$20.35
NOVA	
OPTIONS FOR US	\$50.00
OUR SOLUTION	\$23.00
POSITIVE LIVING	
PRIMARY PURPOSE	\$14.25
PRINCIPLES BEFORE PERSONALITIES	
SATURDAY MORNING NA	\$82.50
SPACE AVAILABLE	
STEP IN TIME	
TALKING HEADS	
THE HOPE SPOT	
TWELVE STEP GROUP	
TWELVE STEPS OF HOPE OF NA	
UP WITH HOPE	
WELCOME HOME NA AT THE VA	\$216.30
WILD BUNCH	
YOUNG AND RESTLESS	
TOTAL	\$985.74

PASC GROUP DONATIONS 2010-2011	Sep-10	Oct	Nov	Dec	Jan	Feb	March	Apr	May	June	July	Aug-11	TOTAL
12 TO LIFE	\$173.90										\$336.85	\$75.80	\$586.55
CENTRAL ISSUE	\$182.62	\$62.06	\$113.15		\$16.63	\$149.10	\$87.10	\$94.27	\$132.00	\$138.00	\$62.00	\$104.80	\$1,142.73
CITY LIGHTS											\$24.00	\$17.00	
CROSSROADS CONNECTION					\$36.00	\$1.15				\$0.75		\$2.15	\$40.05
DYNAMITE RECOVERY		\$54.72		\$87.30	\$30.95	\$52.40	\$46.15	\$13.75	\$70.30	\$40.25	\$54.00	\$37.00	\$485.82
DYNAMITE MEN'S GROUP								\$22.75	\$32.00	\$20.00	\$17.00	\$24.45	
END OF THE ROAD		\$34.35				\$60.00						\$20.00	\$134.35
GIMME SHELTER	\$26.00	\$23.00		\$3.56	\$4.00	\$28.00	\$6.00	\$30.00	\$28.00	\$12.50	\$6.00	\$11.75	\$178.81
G.I.O.B.	\$72.20		\$196.17		\$29.38		\$71.97	\$21.50		\$58.04	\$58.82	\$25.31	\$533.39
GIVE YOURSELF A BREAK		\$46.90	\$6.80	\$76.57		\$50.01	\$39.05	\$39.22	\$34.74		\$87.17		\$380.46
HIP SUCK AND KOOL										\$10.00			\$10.00
HOPE FOR THE SLOPE				\$104.00	\$7.00	\$33.87	\$22.40	\$12.00		\$28.00	\$22.75	\$17.83	\$247.85
JUST FOR TODAY								\$4.10					\$4.10
JUST FOR TODAY IN ANTHEM											\$2.20		
MORE GRATITUDE LESS ATTITUDE			\$30.00					\$56.55				\$10.00	\$96.55
NA BY THE BOOK		\$56.00				\$56.86		\$31.54		\$1.00		\$60.00	\$205.40
NEW FREEDOM		\$28.29	\$50.55	\$41.00		\$19.00	\$18.10	\$17.50	\$26.50	\$14.00	\$14.00	\$16.00	\$244.94
NEW LIFE GROUP	\$62.00	\$51.00	\$165.00	\$26.00	\$95.10	\$27.05	\$53.25	\$69.00	\$85.00	\$76.05	\$108.05		\$817.50
NEW-RIVER ANY ADDICT					\$30.25						\$57.04		\$87.29
NO MATTER WHAT													\$0.00
NO NAME MEN'S GROUP	\$61.00	\$49.00	\$72.55	\$29.00	\$84.40	\$45.25		\$46.75		\$94.75		\$95.25	\$577.95
NORTHSIDE AT NOON	\$180.45	\$125.00	\$147.00	\$162.00	\$375.50	\$75.00	\$61.00	\$77.00	\$200.00	\$41.00	\$102.00	\$62.00	\$1,607.95
NORTH MTN CANDLELIGHT													\$0.00
NOT JUST ANOTHER NA MEETING											\$19.00	\$20.35	\$39.35
NOVA									\$2.50				
OPTIONS FOR US												\$50.00	\$50.00
OUR SOLUTION			\$67.00						\$40.00			\$23.00	\$130.00
POSITIVE LIVING													\$0.00
PRIMARY PURPOSE	\$18.00	\$5.00	\$9.75	\$20.00				\$14.25	\$17.00	\$3.00	\$5.00	\$14.25	\$106.25
PRINCIPLES BEFORE PERSONALITIES													\$0.00
SATURDAY MORNING NA	\$157.40	\$84.05	\$184.60	\$59.15	\$90.75	\$77.00	\$154.90		\$170.88		\$55.38	\$82.50	\$1,116.61
SPACE AVAILABLE		\$25.00	\$25.00	\$16.00					\$20.00	\$22.00			\$108.00
STEP IN TIME			\$75.00		\$50.00	\$27.60		\$24.00	\$11.43	\$15.00			\$203.03
TALKING HEADS								\$20.00		\$20.00			\$40.00
THE HOPE SPOT	\$34.54	\$25.65	\$23.25										\$83.44
TWELVE STEP GROUP	\$14.84		\$9.76	\$21.95	\$3.00								\$49.55
TWELVE STEPS OF HOPE OF NA				\$14.00	\$14.55								
UP WITH HOPE													
WELCOME HOME NA AT THE VA	\$142.90	\$142.34	\$155.75	\$235.50	\$256.00	\$64.05	\$232.70	\$234.05	\$136.85	\$198.95	\$208.75	\$216.30	\$2,224.14
WILD BUNCH	\$9.80		\$20.51				\$33.00	\$21.10	\$22.30		\$45.00		\$151.71
YOUNG AND RESTLESS													\$0.00
TOTAL	\$1,135.65	\$812.36	\$1,351.84	\$880.03	\$1,139.51	\$819.34	\$813.72	\$850.53	\$1,007.95	\$791.54	\$1,286.01	\$985.74	\$11,874.22

I have finished the audit of both the Narathon and Activities Subcommittees and have reviewed the financial records and recordkeeping practices. Both bank accounts balance to the amounts listed on the reports provided to the Area. I have inventories from Activities, Literature, Narathon and Public Relations attached. Following are some suggestions for future practice:

Narathon Subcommittee:

1. **A manual check register should be used for recording all financial activity, and monthly bank statements should be maintained and reconciled.** The former treasurer provided an electronic check register for activity from April 2010 until February 2011. The manual check register has only one entry from March 2009. There are no check registers from March 2009 to April 2010 available for review, or other papers. I am in process of updating the register to include the information provided and will provide the new register to the Narathon Chair at the September PASC. I also printed all bank statements available from 2007 to the present and will provide those to the Chair as well. I am available to assist the new Treasurer on financial procedures if needed.

2. **A storage facility should be rented to store assets/supplies, with master keys for the Committee Chair and the PASC.** Narathon supplies are currently being stored in the storage room of a car dealership. It does not appear that rent is being paid for the use of the facility, nor is it secure and accessible only to Narathon or the PASC. In order to maintain our anonymity and non-affiliation with outside enterprises, it is suggested that a new facility be obtained to store supplies. In addition, in order to promote unity of the committee with the Area as a whole, it is suggested that two keys be made to the storage facility to ensure access by the Area at all times.

Activities Subcommittee:

1. **A check register should be used for recording all financial activity, and bank statements should be maintained and reconciled on a monthly basis. In addition, the savings account should be closed and only one account maintained for all activity.** The committee currently has two bank accounts, a savings and a checking. There were some financial records, but there is no record of the receipts submitted to Area with the monthly reports. The bank balance was obtained from the bank each month in order to balance the account and prepare the report. There were instances of overdraft charges because funds are being maintained in a savings account and transferred to the checking account when needed. No bank statements are maintained or reconciled. I will meet with the new Treasurer to address using a check register, getting and reconciling bank statements, and the preparation of the committee's monthly reports.

2. **The storage facility rented to store assets/supplies should have master keys for the Committee Chair and the PASC.** Supplies are currently being stored in a storage room owned by a member of the Committee, with the Committee paying reasonable monthly storage fees. The facility is locked, but is not accessible to the PASC. In order to promote unity of the committee with the Area as a whole, and to ensure accessibility by the Area to its property, it is suggested that a duplicate key be made for the storage facility and provided to the PASC.

Inventory

PHX Activities

- | | |
|---|---|
| Coffee 3 Cans 7 1/2 lbs \$21 | Ketchup 1 32oz BOTTLE \$.75 |
| Plastic Forks 500 \$1.00 | Banner PHX AREA \$10.00 |
| Styro Cup 1100 \$5.00 | Campout |
| Paper Plates 625 \$3.00 | Table Cloths 2 packages \$5.00 |
| Plastic Bows 60 \$1.00 | Reynolds foil 1 package |
| Chips 1 Case of 30 \$2.00 1lb Indls total 46 | 1 Roll Chicken WIRE \$5.00 |
| Bottle Meat Tenderizer 1 Bottle | |
| Popcorn 10 Bags \$3.50 | Plastic Spoons 25 pck, \$2.00 |
| Bottle Water 16 \$4.50 | Hot Dog Buns 2 Bags 8 each \$2.00 |
| Diet Coke 32 + 8 = 40 \$10 | |
| * Brisk Tea 8 Cans 2 \$3.50 | |
| Mountain Dew 23 Cans \$7.50 | |
| Monsteers 11 Cans \$7.50 | |
| Coke 28 Cans \$7.50 | |
| * DR Pepper 8 Cans \$3.50 | |
| 1 Libations 1 Bag \$.75 | Cremer 15 Case ^{20oz} 16oz Each \$4.00 |
| Tooth Picks 2 boxes 800 each \$2.00 | Sugar Bottles 1 Case ^{20oz} Each |
| 1 First Aid Kit | Pure Cane Sugar 4lb box \$2.00 |
| Raffle Tickets 3 Rolls \$2.00 | Sweet Low 100 pz pack \$2.00 |
| Season Salt 14oz Bottle \$2.00 | |
| Gallie Salt 14oz Bottle \$1.50 | |
| ^{Hot Wings} BBQ Season 2oz Bottle \$2.00 | |
| Steak Season 10oz Bottle \$1.50 | |
| Plastic Glove 2 Boxes 500 Each \$1.00 | |
| Salt 2oz Can 1/2 2lb Box \$1.00 | |
| S.I.L. POWDER Shakers 2 Sets \$1.00 | |

4-30-2011

11/11/11

ITEM	Quantity	Value
Propane Bottles	4	\$100.00
Gas Burner	1	\$50.00
Gas Grill	1	\$150.00
Misc Shirts/Clothing		\$25.00
2010 Shirts	35	\$170.00
Misc NA Merchandise (Donated)		\$10.00
Bumper Stickers	3 Bundles	\$20.00
Gridel	1	\$40.00
Small Cook Pot	1	\$15.00
100 Cup Coffee Pots	3	\$60.00
Cups	2 Boxes	\$15.00
Toys/Games	2 Boxes	\$10.00
Coolers	3	\$30.00
Kitchen Supplies	4 Boxes	\$20.00
Decorations	3 Boxes	\$20.00
Signs/white boards	10	\$10.00
Folding Table	1	\$15.00

P.S. FOUR PACK OF cups give to Truck
master's FOR use of space, Dumpster use
Cost on cups About \$4.00 FOR ALL FOR PACK'S
The Four Pack's were not out of the boxes
of cups they were buy them SELF.

IF you have any questions Please
DAVE call me AT



One of each in Spanish
Too

PASC LITERATURE ORDER FORM

one of each in Spanish
as well.

BOOKS	QTY.	Price	Total
Basic Text 6th Ed.	10 10	12.00	
Basic Text 6th (Spanish)	1	8.05	
It Works: How and Why	1	8.45	
Just for Today, Daily Meditations	2	8.45	
Sponsorship Guide	1	7.50	
Step Working Guide		8.05	

KEY TAGS	QTY.	Price	Total
Welcome (White)*	3	0.45	
30 Days (Orange)*	3	0.45	
60 Days (Green)*	3	0.45	
90 Days (Maroon)*	3	0.45	
6 Months (Blue)*	3	0.45	
9 Months (Yellow)*	3	0.45	
1 Year (Moon Glow)*	3	0.45	
18 Months (Grey)*	3	0.45	
Multiple (Black)*	3	0.45	

BOOKLETS	QTY.	Price	Total
Introductory Guide to N.A.	1	1.85	
Little White Booklet	40	0.70	
In Times of Illness	3	0.85	
The Group Booklet (Revised)	1	0.85	
Behind the Walls	3	0.85	
Fourth Step Guide IP#10		0.70	
NA: A Resource in Your Community	224	0.35	
Twelve Concepts for NA Service		1.75	
Group Trusted Servants - Roles & Responsibilities		0.25	
Group Business Meetings		0.25	
Disruptive and Violent Behavior		0.25	
An Introduction to NA Meetings		0.25	
NA Groups & Medication		0.30	
Principals & Leadership in Service		0.30	

MEDALLIONS	QTY.	Price	Total
Bronze 1-20 years		2.75	
Bronze 20-50 years		2.75	

IP's (PAMPHLETS)	QTY.	Price	Total
IP #1 Who, What, How, and Why		0.25	
IP #2 The Group		0.30	
IP #5 Another Look		0.25	
IP #6 Recovery and Relapse		0.25	
IP #7 Am I an Addict?		0.25	
IP #8 Just for Today		0.25	
IP #9 Living the Program		0.25	
IP #11 Sponsorship, Revised		0.25	
IP #12 The Triangle of Self-Obsession		0.25	
IP #13 By Young Addicts for Young..		0.30	
IP #14 One Addict's Experience		0.25	
IP #15 PI and the NA Member		0.25	
IP #16 For the Newcomer		0.25	
IP #17 For Those in Treatment		0.30	
IP #19 Self-Acceptance		0.25	
IP #20 H&I and the NA Member		0.25	
IP #21 The Loner		0.30	
IP #22 Welcome to NA		0.25	
IP #23 Staying Clean on the Outside		0.25	
IP #24 "Hey! What's the Basket For?"		0.25	
IP #25 Self-Support: Principle and Practice		0.50	
IP #26 Accessibility for Those with Additional Needs		0.30	
Spanish	165		
English	1192		

SERVICE & MISC.	QTY.	Price	Total
A Guide to Local Services		6.70	
Public Relations Handbook		8.50	
Group Treasurer's Record Pad		0.70	
Treasurer's Handbook		2.00	
Treasurer's Workbook		2.00	
Newsletter Handbook		2.00	
H & I Handbook with CD		8.50	
A Guide To Phoneline Service		3.35	
Outreach Resource Information		2.35	
Literature Committee Handbook		2.50	
Drug Problem? PI Poster	113	1.25	

SPECIALTY ITEMS	QTY.	Price	Total
Group-Readings (Set of 7)		4.00	
Group Starter Kit		6.00	
Literature Rack (16 Pocket)	1	25.00	
Small Wallet Cards (50 pack)		0.75	
Wallet Cards w Group Readings		0.15	
Complete Poster Set (6)		8.60	
Twelve Steps Poster		2.85	
Twelve Traditions Poster		2.85	
Twelve Concepts Poster		2.85	
Third Step Prayer Poster		1.25	
My Gratitude Speaks Poster		1.25	
Serenity Prayer Poster		1.25	
Just for Today Poster		1.25	
Meeting Lists		N/C	

NA Cards 5 1/4 boxes
member survey 141
bills holders 88
info about NA 186

Column 1 Total \$ _____
Column 2 Total \$ _____
ORDER TOTAL \$ _____

COLUMN TOTAL

\$

Public Relations Audit

September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5 Narathon @ Jerry's Restaurant, 24 th st and Thomas @ 7pm	6	7	8	9	10 St. Lukes H&I- 10:00 am PR 11:00 am PASC 12:30 PM
11	12	13	14 Helpline-Paradise Bakery @ 7:00 pm 1125 E. Glendale	15	16	17 Lit. Committee Yucca Library at 12:00p-1pm, 15 th Ave. & Montebello
18	19 Narathon @ Jerry's Restaurant, 24 th st and Thomas @ 7pm	20	21	22	23	24
25	26	27	28	29	30	

2011