

WEST VALLEY AREA SERVICE COMMITTEE OF N.A.

AGENDA FOR November 15, 2008
MARYVALE SAMARITAN HOSPITAL
DINING ROOM A & B

SERENITY PRAYER
SERVICE PRAYER
12 TRADITIONS
12 CONCEPTS
WELCOME TO NEW MEMBERS
ROLL CALL

REPORTS:

<u>ADMINISTRATIVE:</u>	<u>SUBCOMMITTEE:</u>	<u>LIAISON:</u>	<u>GROUP</u>
CHAIRPERSON	ACTIVITIES	PHONE LINE	
VICE CHAIRPERSON	H & I	NARATHON	
SECRETARY (accept minutes)	LITERATURE		
ALT SECRETARY	OUTREACH		
TREASURER	P.I.		
PO BOX	AD HOC		
RCM			
RCM 2			
P & P			

7th TRADITION

ANNOUNCEMENTS

20 MINUTE BREAK

2ND ROLL CALL

12 CONCEPTS: Concept Twelve (15 minutes)

OPEN FORUM: (to be requested 15 minutes prior to the start of ASC)

OPEN SHARING SESSION: (one half-hour if needed)

ELECTIONS: (Open positions)

VICE CHAIR – OPEN

RCM 2 – OPEN

SECRETARY – OPEN

HELPLINE – OPEN

ALT SECRETARY – OPEN

OLD BUSINESS

INTERIM TREASURER'S REPORT

NEW BUSINESS

REGIONAL DONATION: (to be done in: Jan., March, May, July, Sept., Nov.)

ENDING TREASURER'S REPORT

CLOSING PRAYER

MINUTES OF THE WEST VALLEY ASC FOR October 18, 2008

THE WVASCNA WAS CALLED TO ORDER AT 10:05 BY CHAIR JAMEY LYNNE.

ROLL CALL: 15 OF 17 VOTING GSR'S PRESENT - QUARUM ESTABLISHED

REPORTS

CHAIR	ATTACHED
VICE CHAIR	OPEN
SECRETARY	ATTACHED
ALT SECRETARY	OPEN
(Accept minutes)	Minutes approved
TREASURER	ATTACHED
ALT. TREASURER	VERBAL
P.O. BOX	VERBAL
P.I.	ATTACHED
RCM1	VERBAL
RCM2	OPEN
ACTIVITIES	ATTACHED
LITERATURE	ATTACHED
P&P	NONE
OUTREACH	ATTACHED
H&I	ATTACHED
HELPLINE	OPEN
NARATHON	ATTACHED
AD HOC	ATTACHED

GROUP REPORTS:

Air - Verbal

TWENTY MINUTE BREAK

2ND ROLL CALL – 15 OF 17 VOTING GSR'S PRESENT - QUARUM ESTABLISHED

OPEN FORUM/OPEN SHARING:

ELECTIONS:

OLD BUSINESS:

IDEA/REQUEST #1-09-08 – ACCEPTED
IDEA/REQUEST #4-09-08 – TABLED TO P&P FOR NEXT AREA
IDEA/REQUEST #5-09-08 – RULED OUT OF ORDER
IDEA/REQUEST #6-09-08 – TABLED
IDEA/REQUEST #7-09-08 – TABLED

NEW BUSINESS:

MEETING CLOSED WITH PRAYER: 1:07 pm

WVASCNA Chair Report 10/18/2008

Hi family,

Thank you to everyone who turned in their literature orders and made their group donations by check or money order before Area today. This greatly helps both our treasurer and literature chair do the best job possible for you.

T.S.L.D. is coming up November 8th at the Harvest Church on Northern just west of 83rd Avenue. There are a lot of speakers and trainers coming in from all over and I hope you encourage your home group members to attend.

Fortunately, I will have much more time (and gasoline) in the next month to attend more subcommittee meetings. Please announce these as well at your meetings.

When the secretary's lists come around please double check your information, the more we can email among ourselves the less money we will have to spend.

Finally, I hope your home groups were able to review the budget information sent out in the minutes. The sooner we have a budget in place, the better we can monitor our spending.

In love and service,

Jamey Lynne B.

Secretary's Report

10/18/08

Beginning Balance	#100
Copies	#50.60
Postage	#22.10
Flash Drive	#21.65

Total : #93.75

Returning to Area #6.25

Thank you for letting me be of service.

Jacob Z.

PI Subcommittee Report
October 18, 2008
Submitted by: Robert S.

Literature

The committee utilized a total of 500 Meeting Lists for a mailing and for the High Schools in Peoria District. We will be utilizing another 250 this month.

Current Projects/Business

The booth at ^{Cactus}Cholla High School was a huge success. The administration asked for our return next year. They have suggested our services to other High Schools in the area. They also have a program called Parent University that they have requested a presentation for. I have requested Gregg W. assistance with this. It is scheduled for the 17th of November 2008.

We will be doing a mail out to probation and parole facilities this month. We will do the mail out and provide the receipt for reimbursement when we are done.

PI is now meeting the 2nd Sunday of the month at the Cholla Library in the meeting room at 2pm.

The Meeting List Committee met this last month. The report is attached to this report. Please provide all changes no later than the 20th of October to ensure it makes it in the new list. Route all changes thru the link at the bottom of the Valley list located on the Regional Website. www.arizona-na.org

I will be attaching the Phone Line report with this report.

I have given the Treasurer a check request for \$433 for our part of the New Times Ad. I also have requested a check for the phone line for the months of August, September and October.

I would like to give the area notice that I may have to step down as PI Chair. This is a possibility in the event that I have to take time off to help take care of my father. At this time I can still perform all my duties and still take the necessary time to accomplish them.

West Valley Activities Report for October 2008

Hello everyone, the speaker meeting and dance was good. We had a slight deficit of 24.82. There were a great number of newcomers and a large number from treatment centers at the dance, which get in free if they don't have any money, but this is very good. We are here to spread the word about recovery. Next month should be better we will not need to buy anything for concessions except coffee and a few other things, so our costs will be down. The committee could always use more members. The next dance will be November 8th. ~~Wendy will be hosting the dance.~~

Thank you for letting me be of service.

Wendy

LITERATURE REPORT

September 2008 ACTIVITY REPORTED 10-18-08

Prepared by: Tracey K.

INVENTORY

August Audit	\$1912.20
August Naws Order	<u>\$1361.56</u>
Total	\$3,273.76
September H&I Order	<u>-\$439.90</u>
September Beginning Inventory	\$2833.86
Inventory Sold to Home Groups (at cost)	<u>-\$840.04</u>
Inventory total after September Area (calculated)	\$1993.82

Inventory total after September Area	\$1993.82
Inventory ordered from NAWS, Inc.	\$1393.70
Inventory ordered from NAWS, Inc	<u>+\$123.59</u>
Total	\$3511.11
Ordered for H&I	-\$478.70
Ordered for Outreach	-\$
Ordered for PI	<u>-\$</u>
Total starting inventory today	\$3032.41

We have a new Literature Order Form "REVISED 11-08" that will be in the minutes, and on the Web Site.

The Sixth Edition Basic Text will be available to purchase in November.
The cost is \$11.00.

I am out of stock on IP #7 Am I an addict.

I am looking for two people with 3+years clean, has own transportation, can add, has common sense, and can take a joke to be on my Committee, and of course run for Chair next year.

Call me

Outreach report October 2008

Good morning family, it has been a busy month. I have not been able to accomplish everything I wanted to. IE, making it to many more west valley meetings. Game day went very well, we had a small turn out of very generous addicts. With donations, concessions, raffle and auction, we brought in \$417.20. Returning the seed money to area and donating \$17.20 to the church, we have a balance of \$300.00 to put on T.S.L.D. We reached our goal. The cost of renting the church is whatever we choose to donate. I want to thank all of the outreach committee members for all their hard work and commitment. They did an outstanding job! Planning and arrangements for T.S.L.D. are in the final stages. We are planning to cover twelve topics of interest with speakers and panels from the three metro areas. I have sent flyers to phoenix, and East valley outreach chair persons to invite all areas to participate. We really are trying for a good turn out. GSR's please encourage your home groups to participate, this event is for everyone. The outreach committee is meeting every Monday till after the event, all are welcome to attend.

In loving service, Dave C,

H & I Subcommittee Report

October 18, 2008

Submitted by: Jeff T.

Men's and Women's Jails

We have 14 members that are badged to carry the message into Jails and Prisons. We do three meetings per week at Perryville for Women. We do one meeting a week at Estrella Jail for Women. We were carrying one meeting a week into Estrella Tents for Women up until a few months ago and will again as soon as we get another volunteer. We do one meeting a week at the Womens' Federal Prison. We do one meeting a week at Estrella Tents for Men. We do one meeting a week at the Federal Prison for Men.

Treatment Centers

We have 17 volunteers that carry the message into Treatment Centers. We do one meeting a week at the Center for Healing. We do two meetings a week at the Maverick House. We do 2 meetings a week at Aurora. We do 2 meetings a week at Thunderbird Hospital.

Literature

H&I is requesting the amount of \$ ^{UNKNOWN} for the month of October 2008. We distributed \$ 19920 for the month of October 2008.

Current Projects/Business

Will be working with the West Valley Activities Committee to have our Annual Book Drive in December.

We need a Womens + Jail Panel Coordinator

West Valley Liaison Report
HOLIDAY NARATHON COMMITTEE
October 18, 2008

Financial report of Rockin' The Rocks on October 5, 2008 is as follows:

Money Collected:

Lanyards- Food	\$2,100
Tickets-Soda/Water	400
Tee Shirts	750
7 th Tradition	57
Donations	<u>91</u>
Total	<u>\$3398</u>

Event expenses:

Lanyards	\$ 362
Food	610
Rent	240
Snow Cones	97
Tents	<u>116</u>
Total	<u>\$1,425</u>

Total Funds Raised **\$1,973**

Other Business:

We started the month of September with \$3,845.53 in the bank. During the month we spent \$1024.71 for Tee's, Food, and Lanyards (see cash account summary for September 2008 attached). Deposits for the month of September were \$947 for wristbands, lanyards and tee shirt sales (again, see attached). We ended Sept with \$3,767.82. Our current account balance after the Rockin the Rocks Event is \$7,002.83.

The Thanksgiving Narathon Event fliers are here for distributions to your Home groups. Please spread the information! Also the New Years Eve event fliers are hers.

Thanks for letting me be of service.

Trent T.

ARSC, INC. CASH ACCOUNT SUMMARY

AS OF Sept 30, 2008

Holiday Narathon Committee

\$3,845.53

Balance at beginning of the month:

Checks written during this month:

DATE	CHECK #	PAYEE	REASON	AMOUNT
9/15/08	1068	Billy D.	Tee Shirts Rainbow Graffix	542.40
9/15/08	1069	Ron P.	Food for RTR	400.00
9/15/08	1070	Trent T.	Lanyards	82.31

TOTAL CHECKS WRITTEN

1,024.71

Deposits made during this month:

DATE	DEP #	SOURCE	AMOUNT
9/8/08	4664	Wristbands	69.00
9/8/08	4665	Wristbands due from AZ Region	100.00
9/15/08	4666	RTR's meal badges	98.00
9/15/08	4667	Wristbands	65.00
9/15/08	4668	Tee Shirts	385.00
9/15/08	4669	RTR's meal badges	49.00
9/23/08	4670	Tee Shirts	70.00
9/23/08	4671	Wristbands & RTR's dinners	211.00

TOTAL DEPOSITS

947.00

Balance at end of the month:

\$3,767.82

PREPARED BY: Trent T.

PHONE NUMBER:

West Valley NA Facility Ad Hoc Sub-Committee Report

In discussion, we decided on the following:

1. Determine how many Homegroups would be interested in moving their meetings to a central facility.
2. Of those Homegroups willing to utilize the facility, determine how much monthly rent they could commit to paying.
3. Of those Homegroups interested, what would be the boundaries within which they would be willing to move their meetings.

It was further discussed that a facility board would have to be established as Tradition Six prohibits either Area or any particular Homegroup from owning the facility.

The committee asks that every GSR take this report back to their Homegroup for discussion and return at the next Area with answers to the above questions.

In service,

Mark H. Ad Hoc Sub-Committee Chair

Sub Committee Proposed Budget - RCM

	1	2	3	4	5	6	7	8	9	10	11	12	
Expense	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Total Per Expense
Printing		\$ 20.00		\$ 20.00		\$ 20.00		\$ 20.00		\$ 20.00			\$ 120.00
Rent	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 120.00
Month	\$ 10.00	\$ 30.00	\$ 10.00	\$ 30.00	\$ 10.00	\$ 30.00	\$ 10.00	\$ 30.00	\$ 10.00	\$ 30.00	\$ 10.00	\$ 30.00	Yearly Total
													\$ 240.00

Sub Committee Proposed Budget - Outreach

Expense	1	2	3	4	5	6	7	8	9	10	11	12	Total Per Expense
	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	
Rent	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$120.00
Basic texts	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$132.00
Helpline Cards			\$40.00				\$40.00				\$40.00		\$120.00
Group Starter kits					\$40.00						\$40.00		\$80.00
TSLD	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$300.00
Fuel	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$240.00
Total Per Month	\$66.00	\$66.00	\$106.00	\$66.00	\$106.00	\$66.00	\$106.00	\$66.00	\$66.00	\$66.00	\$146.00	\$66.00	992.00

Yearly Total \$

H&I Sub Committee Proposed Monthly Budget

	1	2	3	4	5	6	7	8	9	10	11	12	
Expense	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Total Per Expense
Supplies			\$50.00										\$50.00
Copies		\$30.00						\$30.00					\$60.00
Literature	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$6,000.00
Attend Western Region TSLD per Guidelines	\$72.73	\$72.73	\$72.73	\$72.73	\$72.73	\$72.73	\$72.73	\$72.73	\$72.73	\$72.73	\$72.73	\$72.73	\$800.03
													\$0.00
													\$0.00
Total Per Month	\$572.73	\$602.73	\$622.73	\$572.73	\$572.73	\$572.73	\$572.73	\$602.73	\$572.73	\$572.73	\$572.73	\$500.00	Yearly Total
													<u>\$6,910.03</u>

LOSS AND RECOVERY POLICY FOR FUNDS AND/OR PROPERTY
WEST VALLEY AREA SERVICE COMMITTEE OF NARCOTICS ANONYMOUS
STATEMENT OF UNDERSTANDING AND FINANCIAL
RESPONSIBILITY

Date: _____

I, _____, a trusted servant of the West Valley Area Service Committee of Narcotics Anonymous (WVASCNA) agree to keep safe any money or other assets entrusted to me by the fellowship of NA. I have read the Loss and Recovery Policy of the WVASCNA and understand the consequences resulting from any participation in the misuse, misappropriation, or lack of accountability of funds and/or property.

I agree to avoid mixing WVASCNA money with my own money or the money of anyone else.

I agree to use WVASCNA money or other assets only as directed by WVASCNA.

I agree that if I misappropriate or misuse WVASCNA money or assets because of my personal negligence or dishonesty that I will accept full responsibility for their replacement.

I agree that as a trusted servant, I serve as a volunteer and will not be paid for my work. When I complete my term of service or if I am removed from service, I agree to promptly turn over any WVASCNA money, assets, records or any other WVASCNA property.

The 11th concept of NA service establishes the sole priority for the use of NA funds to be to carry the message. The 12 concepts gives the WVASCNA a mandate from the NA groups that calls for total financial accountability. With this in mind, any misuse of NA funds and/or property by area trusted servants can not be tolerated. Should any WVASCNA participant, trusted servant or elected representative be accused or suspected of misappropriation or misuse of WVASCNA funds and/or property, the Loss and Recovery Policy shall be implemented.

I have willingly signed this document, having read it and having a full understanding of its' meaning and implications.

Signed this _____ day of _____, _____

(Trusted Servant Print Name)

(Trusted Servant Signature)

(Position)

(Witness WVASCNA, Officer)

(Witness Signature)

(Position)

WEST VALLEY LITERATURE ORDER FORM

FRONT

REVISED 11-08

*so = Special order 2-4 week (pre-pay)
 *sp = available in Spanish- circle the *sp
 ** = can order in Spanish 2-4 week

BOOKS

Quantity	Price	Total
NEW-Narcotics Anonymous, Basic Text (Hard Cover)	\$11.00	
Narcotics Anonymous, Basic Text (Soft Cover)*	\$11.00*/5.50	
It Works: How and Why (Hard Cover)*	\$ 7.70	
It Works: How and Why (Soft Cover)**	\$ 7.25	
Pocket-sized It Works: How and Why	\$ 8.00	
Just for Today, Revised—Daily Meditations-Soft*	\$ 7.70	
Pocket-sized Just for Today	\$ 8.00	
Sponsorship (Soft Cover Only)**	\$ 7.00	
The Narcotics Anonymous Step Working Guides*	\$ 7.30	

KEY TAGS

Quantity	Price	Total
Welcome (White)*	\$ 0.45	
30 Days (Orange)*	\$ 0.45	
60 Days (Green)*	\$ 0.45	
90 Days (Maroon)*	\$ 0.45	
6 Months (Blue)*	\$ 0.45	
9 Months (Yellow)*	\$ 0.45	
1 Year (Moon Glow)*	\$ 0.45	
18 Months (Grey)*	\$ 0.45	
Multiple (Black)*	\$ 0.45	

PAMPHLETS

Quantity	Price	Total
IP #1 Who, What, How, and Why **	\$ 0.21	
IP #5 Another Look **	\$ 0.21	
IP #6 Recovery and Relapse **	\$ 0.21	
IP #7 Am I an Addict? **	\$ 0.21	
IP #8 Just for Today **	\$ 0.21	
IP #9 Living the Program **	\$ 0.21	
IP #11 Sponsorship, Revised **	\$ 0.21	
IP #12 The Triangle of Self-Obsession **	\$ 0.21	
IP #14 One Addict's Experience **	\$ 0.21	
IP #15 PI and the NA Member **	\$ 0.21	
IP #16 For the Newcomer **	\$ 0.21	
IP #19 Self-Acceptance	\$ 0.21	
IP #20 H&I and the NA Member **	\$ 0.21	
IP #22 Welcome to NA **	\$ 0.21	
IP #23 Staying Clean on the Outside**	\$ 0.21	
IP #24 "Hey! What's the Basket For?" **	\$ 0.21	
IP #26 Accessibility for Those/ Additional Needs	\$ 0.21	

MEDALLIONS

Quantity	Price	Total
Bronze 1-25 years	\$ 2.75	
	\$ 2.75	
	\$ 2.75	
	\$ 2.75	
26-50 years	\$ 2.75	
	\$ 2.75	
Spanish 1-30**	\$ 2.75	
Bi Plate 1-50	\$ 12.13	

TOTAL FRONT

TOTAL BACK

GRAND TOTAL

Check Number _____

DATE

HOME GROUP

Phone Number

NAME/GSR/SUBCOMMITTEE

BOOKLETS

	Quantity	Price	Total
An Introductory Guide to Narcotics Anonymous**		\$ 1.70	
NA White Booklet **	*sp	\$ 0.63	
In Times of Illness **		\$ 0.81	
The Group Booklet (Revised) **		\$ 0.81	
Behind the Walls **		\$ 0.81	
Fourth Step Guide IP#10**		\$ 0.65	
NA: A Resource in Your Community**		\$ 0.32	
Twelve Concepts for NA Service **	*sp	\$ 1.75	

SMALL BOOKLETS

	Quantity	Price	Total
IP #2 The Group**		\$ 0.26	
IP #13 NEW Youth and Recovery **	*sp	\$ 0.26	
IP #17 For Those in Treatment**		\$ 0.26	
IP #21 The Loner**		\$ 0.26	
IP #25 Self-Support: Principle and Practice**		\$ 0.48	
IP #27 NEW For the Parents or Guardians of young People in NA		\$ 0.26	

HANDBOOKS AND GUIDES

	Quantity	Price	Total
A Guide to Local Services in NA, 2002 Version**		\$ 6.10	
H&I Handbook with Audio CD		\$ 8.30	
Public Relations Handbook		\$ 8.50	
A Guide to World Services in NA, 2004 Version **		\$ 3.70	
Literature Committee Handbook		\$ 2.40	
Handbook for NA Newsletters		\$ 1.80	
A Guide to Phoneline Service		\$ 3.05	
Treasurer's Handbook, Revised		\$ 1.80	
Group Treasurer's Workbook, Revised		\$ 1.80	
Group Treasurer's Record Pad, Revised		\$ 0.65	
Additional Needs Resource Information		\$ 2.35	
Institutional Group Guide		\$ 3.70	
Outreach Resource Information		\$ 2.35	
NEW -Group Trusted Servants Roles & Responsibilities		\$ 0.21	
NEW-Group Business Meetings		\$ 0.21	
NEW - Disruptive and Violent Behavior		\$ 0.21	
NEW - NA Groups & Medication		\$ 0.26	

OTHER SPECIAL ORDERS

	Quantity	Price	Total

BACK

Total

SPECIALTY ITEMS

	Quantity	Price	Total
Group-Readings (Set of 7) **		\$ 4.00	
Complete Poster Set (6) **		\$ 8.60	
Twelve Steps Poster **		\$ 2.85	
Twelve Traditions Poster **		\$ 2.85	
Twelve Concepts Poster		\$ 2.85	
Third Step Prayer Poster **	*so	\$ 1.25	
My Gratitude Speaks Poster**	*so	\$ 1.25	
Serenity Prayer Poster **	*so	\$ 1.25	
Just for Today Poster **	*so	\$ 1.25	
Literature Rack (Wire, 16&25	*so	22.60/38.95	
NA Medallion Journal	*so	\$ 15.00	
Basic Journal	*so	\$ 7.70	
Basic Mug	*so	\$ 5.50	
The NA Way Mug	*so	\$ 6.25	
Just for Today DVD	*so	\$ 52.45	
Basic Text Audio CD-Set	*so	\$ 9.70	
Step Working Guides-6-CD	*so	\$ 21.60	

NA Wallet Cards

	Quantity	Price	Total
Recovery is possible -50ct		\$ 0.61	
3rd Step -50ct		\$ 0.61	
Serenity Prayer -50ct		\$ 0.61	
Overdose or Jail -50ct		\$ 0.61	
Group Readings 15ct		\$ 2.25	

GIFT EDITION BOOKS

	Quantity	Price	Total
It Works: How and Why	*so	\$ 15.75	
Just for Today, Revised	*so	\$ 15.75	
Sponsorship	*so	\$ 19.00	
Miracles Happen	*so	\$ 26.20	

TOTAL BACK

*so = Special order 2-4 week (pre-pay)

*sp = available in Spanish- circle the *sp

** = can order in Spanish 2-4 week