



**PASC AGENDA FOR Saturday September 13, 2008**  
Area meets at St. Luke's Hospital, 1820 E. Polk

Literature Sales	11:30 a.m.
GSR Orientation	12:00 p.m.
Call to Order	12:30 p.m.

Cell Phone Announcement  
Serenity Prayer  
Service Prayer  
12 Concepts  
12 Traditions  
Accept last month's minutes  
Approve this month's Agenda  
New GSR and Alt GSR's Introduction  
Roll Call  
Announcements  
Chairperson's Report  
Vice-Chairperson's Report  
Secretary's Report  
RCM's Reports  
Open Forum (If Requested)

**OLD BUSINESS**  
Open Positions: Alt. Treasurer

**SUBCOMMITTEE REPORTS**  
Activities  
H&I  
Narathon  
Outreach  
Phoneline  
Public Information

**NEW BUSINESS**  
Regional - Money requests  
Regional - Western States Learning Day  
Regional - Conventions  
Regional - Location of Spring GSR Assembly  
PASC Meeting Dates  
Area Planning Tool

Literature Report  
Treasurer's Report  
Distribution of Funds  
Closing Prayer



**Phoenix Area Service Committee  
Meeting Minutes for August 2, 2008**

The meeting was called to order by the Chairman Joey at 12:30 pm. The Serenity Prayer was read by Joey, followed by the Service Prayer read by Skye, the 12 Concepts read by Angela, and the 12 Traditions read by Ron. The GSRs approved last month's Minutes and the current month's Agenda, adding the topic of PASC Meeting Dates to New Business. The PASC welcomed 3 new GSRs and 2 new Alternates:

Damon, GSR for Crossroads Connection  
Patte, GSR for New Freedom  
Debra, Alternate GSR for New Freedom  
Elizabeth, GSR for Options for Us  
Robert, Alternate GSR for Welcome Home NA at the VA

Roll call was performed by the Secretary Merry. The PASC had a total of 19 GSRs present at the meeting out of the 28 active groups. All members of the Executive and Subcommittees were present. The announcements at the meeting included current NA events with references to flyers and handouts at the meeting. The Chair's report was read by Joey, followed by the Vice Chair's report read by Michael, the Secretary's report read by Merry, and the RCM reports read by Bethany and Jim. The Regional Treasurer provided reports for certain months, as well as copies of the budgets for 2007/2008 and 2008/2009. These reports and budgets are attached. There are four areas needing input from the Groups next month to Region:

- Money requests
- Western States Learning Day
- Conventions
- Location of Spring GSR Assembly

No open forum was requested. Old Business addressed the need for an Alternate Treasurer, and the Chair requested the open position be announced at the groups. The issue of meeting lists was addressed by Skye in her Outreach report. Subcommittee reports were given by Activities, H&I, Narathon, Outreach, Phonenumber and Public Information. New business included the Area Planning Tool, which was addressed by Michael, who requested the GSRs go over the handout with their groups and bring back the forms to him by November. Joey discussed possible conflicts for the PASC meetings in 2009 and will check with St. Luke to find out whether the 2<sup>nd</sup> Saturday is available for the conflicting dates, and will bring back information next month. The Literature Chair Paul G. presented his Literature report. The Treasurer's report was presented by Debbie, who is using a new system and was able to provide estimates only during the meeting. A full report is attached to the minutes. Funds were distributed as requested. All Executive and Subcommittee reports are attached to the Minutes.

The meeting closed at 2:30 p.m. with our closing prayer.

Prepared by Your Trusted Servant  
Merry M., Secretary

	A	N	O	P	Q	R
1	<b>2007-2008 PASC GSR ROLL</b>					
2	<b>Home Group</b>	<b>May-08</b>	<b>Jun-08</b>	<b>Jul-08</b>	<b>Aug-08</b>	<b>Sep-08</b>
3	CANDLELIGHT				Paul	
4	CROSSROAD CONNECTIONS	Tom	Tom	Tom	Damon	
5	END OF THE ROAD	Angela	Angela		Angela	
6	GIMME SHELTER	Bob	Bob	Robert	Bob	
7	GIVE YOURSELF A BREAK	Ron	Ron	Ron	Ron H.	
8	JUST ANOTHER NA MEETING	Greg	Jim			
9	JUST FOR TODAY		Dwayne			
10	LIVING JUST 4 2 DAY			Cassi		
11	MGLA	Scott	Scott	Billy	Billy	
12	NA BY THE BOOK	Albie			Jacob	
13	NEVER ALONE		Jennifer	Jennifer	Jennifer	
14	NEW FREEDOM	Chuck	Chuck	Chuck	Patte	
15	NEW HOPE LIVING FREE	Haskelle	Cris		Chris	
16	NEW LIFE	Angela	Angela	Crystal	Fred	
17	NEW RIVER ANY ADDICT			Michael		
18	NO NAME MENS MEETING	Vito	Vito	Vito		
19	NORTHSIDE AT NOON	Laura	Laura	Laura	Laura	
20	OPTIONS FOR US	Jim	Jim	Jim	Elizabeth	
21	POSITIVE LIVING	Michael	Michael	Michael	Michael	
22	PRIMARY PURPOSE	John	Skye	Skye	Joe	
23	ROAD TO SUCCESS		Bruce	Bruce		
24	STEP IN TIME	Jack	Jack	Jack	Jack	
25	STEP NA	Robert				
26	TALKING HEADS	Debbie	Debbie	Autumn		
27	THE 12-STEP GROUP	Jim	Jim	Joe	Joe	
28	THE CENTRAL ISSUE	Lee	Lee	Lee		
29	TOGETHER WE CAN	Brant	Brant	Brant	Brant	
30	WELCOME HOME NA AT THE VA	Merry	Merry	Pete	Robert	
31	WILD BUNCH	Sandra B.	Sandra B.	Sandra	Sandra	
32						
33	<b>2007-2008 PASC Executive and Subcommittee ROLL CALL</b>					
34						
35	Chair	x	x	Chris	Joey	
36	Vice Chair	x	x	Joey	Michael	
37	Treasurer	x	x	Verna	Debbie	
38	Secretary	x	x	Michael	Merry	
39	RCM 1		x	Bethan	Bethany	
40	RCM 2	x		OPEN	Jim	
41	LITERATURE	x	x	Paul	Paul	
42	ACTIVITIES	x	x	John	John	
43	H & I	x	x	Jason	Chris	
44	PI	x	x		Robin	
45	PHONELINE	x	x	David	Chuck	
46	OUTREACH	x	x	DJ	Skye	
47	NARATHON	x	x	Jeff	David	
49						

**Chair Report**  
**August 2, 2008**

Hello to everyone. I would like to thank the entire PASC for allowing me to serve the Phoenix Area. I am very excited about this upcoming year and feel we as an Area can continue to find new and innovative ways to carry the NA message as well as improve on the tried and true methods.

I would also like to take a minute to thank our outgoing Chair, Chris W. for an outstanding job!!! I am sure he will be just as effective if not more so in his new position as H&I Chair. Thanks again Chris for all of your service.

This month was fairly busy. I was able to meet with Michael and Chris to work on this month's agenda. I spoke with Merry, our new secretary, about the production and distribution of the minutes from our last Area meeting.

I met with Michael (Vice Chair), Chris (Outgoing Chair), Verna (Outgoing Treasurer) and Debbie (Treasurer) at Chase Bank to update the signature cards on the PASC bank account. I also collected all of the treasurer info from Verna and was able to give it to Debbie.

I have made a list of the PASC Meeting Dates for the next year. Just like last year, New Years weekend, Fourth of July weekend and Labor Day weekend all conflict with PASC. We can address this in new business.

I completed the last step in the application process to be badged for the county jail and I am anxiously awaiting the results. I should have a badge within the next month or two.

Again, I would like to express my gratitude for this opportunity to be of service,

Joey Files  
Chair

  


Phoenix Area Service Committee

Vice-Chairs Report

August 2, 2008

Hello Phoenix Area members,

I would first like to thank you for allowing me to be of service.

I would like thank Chris and Joey for their help in preparing this month's agenda. Joey, Chris and I discussed the upcoming Area audit. Paul literature chair was contacted to complete an inventory report in preparation for the audit; I volunteered to start the process of implementing the Area Planning Tool. I was able to have Merry include the Area Inventory with the minutes for the GSR's to take back to their home groups. I will share more latter.

I met with Merry to go over the Secretary's files and procedures. I would like to recognize Merry for her eagerness and willingness to learn. Merry was able to produce and distribute the minutes for the meeting and a version for the web site in a timely manor with no problems. Thanks Merry

This month I was able to meet with the Outreach committee. Skye, Chair for the committee will update you later as to the committee's progress.

I was able to meet Joey at the bank to update the signature card for the checking account. I was added as one of the signers on the account.

Joey handed over a record of the Idea/Requests history which is a responsibility of the Vice-Chair. I received a copy of the Area Planning Tool and Guidelines. Thanks Joey for helping in the transition.

In loving service,

Michael  
PASC Vice Chair

PASC Secretary's Report  
August 2, 2008

I made it through my first month as your new Secretary with no problems. Although I missed the first Admin meeting last month, Michael was good enough to meet with me the following week to provide me with the materials I will need, and to share his experience and suggestions. I am very grateful for his support, and it is good to know he is close by if I need help.

The minutes went out on schedule, and I was able to update our new Literature Order Form, which hopefully you all saw attached to your Minutes. There were only minor price increases affecting the Basic Text and Key Tags, but Paul will cover that in his report. Extra copies of the new Form are on the back table.

Several of you requested to receive the minutes both electronically and in paper form and I have made note of that for the future. If anyone else wants to receive the Minutes in both forms, or if you had any problem receiving the Minutes, please let me know so it can get corrected.

I have turned in a reimbursement form for monthly expenses, as follows:

Postage:	\$21.84
Copying	\$65.33
Ink Cartridge	<u>\$19.88</u>
 TOTAL	 107.05

Thank you for letting me be of service, and I look forward to serving as your new Secretary. If anyone has suggestions on how I can better serve the Area, my contact number is listed below.

*In loving Service,*

*Merry M, Secretary.*



RCM Report to  
PASC  
August 2, 2008

Hi All,

'Twas a very lengthy meeting so I have bullet-points for my report. I do believe RCM Too took copious notes which can fill in any blanks you may notice.

- **Board of Directors (BOD)**

- Guidelines and bylaws almost done

- Vacancies:

Executive officer

Corporate//recording secretary

- PLEASE CONTACT MIKE S. (602-380-3816) FOR INSURANCE COVERAGE DETAILS FOR YOUR EVENTS

*\* See Election Results for info on BOD*

- **Treasurers Report:** attached to this report

- **Western States Learning Day (WSLD)** – in Hawaii – will PASC be sending H&I and PI reps?

- **Look at website, if you have internet access, for many exciting events throughout our Region, for instance:**

- Lake Havasu Tube Float

- BluesFest

- Mt Lemmon Bash

- Prescott Speaker jam

- Unity Day

There will also be a new design for the website – please send the webservant your construct comments.

- **Verde Valley** (Camp Verde, etc) and Northern (Flagstaff) have merged. Verde Valley went from 7 meetings to 15 and do not have the funds to make literature available for all meetings. There was a idea presented and revised – along with suggestions on how to get literature. Amended request for help to buy literature from \$918 dollars to \$200 for Verde Valley Area

**\* At this point would like to know what this Body would like to do with requests of this nature.**

- ARCNA; check for \$15,317.90 given to ARSC

- PR:

- 3 events coming up:

8/27– ASU Back –to –School – request for ASC's to donate literature and people to be available at the booth

8/27 – 28 – Sothwest Behavioral Health, Tucson, Loew's Ventana Canyon

9-20 – 10 A – 5 PM – annual Art of Recovery, Phoenix Convention Center

- NewTimes – Best of Phoenix NA ad on Back Page

RCM Report to  
PASC

August 2, 2008

**ELECTIONS:**

*Chair* – Sherwood

*Vice –Chair* – OPEN

*Secretary* – Jerry H

*Treasurer* – Debbie W

*Vice-Treasurer* -- OPEN

*BOD* – postponed 'til September (candidate not available for questions)

*Regional Delegate* – Vince G    *Regional Delegate, Alternate* – Ken F

*ARCNA Chair* – Ellen

*ARCNA Vice-Chair* – Dana

*ARCNA Treasurer* – Jacki J

*Activites Coordinator* – Kevin U

*H&I* – Jason S

*Literature Review* – OPEN

*Public Relations (PR)* – Greg W

**IDEAS:**

- Increased CAN Area mileage allowance to \$.30 cents from \$.25 cents
- Mohave County East requested \$150 for an 800 number for a hot line for 90 days.
- PASC request to have Treasurer provide written report ruled out of order because he provided it.
- PASC idea to make an Ad Hoc Committee for History of NA in Arizona was agreed and Jeff T appointed Chair.
- PASC request to postpone approval of Regional Guidelines was accepted.
- 2 bids for hosting Spring 2009 GSR Regional Assembly. S. Central Area (Casa Grande) & Tucson
- **Withdrawn:** West Valley request to host 2011 Circle of Sisters.
- \* **At this point would like this Body's direction**
- **Withdrawn:** Request for \$3,000 seed money to host a tri-area (Mexico, Arizona (Yuma), California) Convention.

Is there any interest in attending a "What's the Basket For?" workshop

H&I and PI – what amount of Regional list do you use and how many of those are without staples?

**MEETING LIST AD HOC:** quite frankly, this report was at the end of a very lengthy day and people were very disruptive by preparing to leave, shuffling papers and standing up in circle formation before the report was even given. There will be more info forthcoming. From the RCM Forum regarding Regional meeting lists:

-- suggestions:

Print every other month

Need price and amount of \$ needed from each Area

Standing sub committee

1 point of accountability for Area meetings

Majority of Areas still like idea ... some need more info, such as cost.

In service,  
Bethany H



**REGIONAL COMMITTEE MEMBER II**  
Phoenix Area Service Committee



August 2, 2008

**PHOENIX AREA SERVICE COMMITTEE**

P.O. BOX 34123

PHOENIX, ARIZONA 85067

Dear Fellow Members,

This is my first time serving as an RCM. I have served in the position of Area Service Representative several times, in several Areas across the south and west. I have not served in an RCM capacity before because I had not been able to reconcile personally The differences in the two positions. I now believe I have made that change.

I believe that as a long time member of NA I have had a hard time making adjustments in my life to adopt our new service structure. Not because I don't understand The 12 Concepts of Narcotics Anonymous, but because I do. Understanding comes easily to me, however acceptance takes longer. In this case it has taken 10 years. Because this body has chosen consensus as its decision making process I will embrace it.

I strongly believe in a unified region, and hope to do all I can to strengthen that unity. All of our areas are going through major growing pains at this time and it is only through supporting each other that we will thrive.

I am humbled to have been chosen by the Phoenix Area to be a part of the Arizona Regional Service Committee, and am honored to be serving with Bethany H as our RCM!

RCM Forum; This forum is held separate from the RSC main meeting and is generally attended only by RCMs and people requested to attend by the RCMs. We had every RCM there that attended the main meeting. The main topic of discussion was the Regional Meeting Directory. All RCMs spoke in support of the need to continue producing the directory except our area, we stated our area had not yet come to consensus on it. Verde Valley Area still wishes to print an Area Meeting Directory also. The need for a standing committee with a single point of accountability, redundancy (the cost of many area and multiple area directories), the reliability of information the frequency of publication, format, and of course cost, were all discussed. Cliff the Ad Hoc Directories Chairperson was also there he was very supportive and happy with the direction the discussion went. Discussion was also held on the use of organizations like Prison Industries to print our directories. Some of the RCMs had actually worked for them while incarcerated, and said it was considered a privilege to get to work for them. Cliff said he will continue researching all sources for the best price.

On Oct. 5th "Rockin' in the Rocks" will be happening at South Mountain starting at 10a.m. the committee is looking for musical groups, see Jeff T.

Regional Delegates Report: The Zonal Forum is taking its own inventory, they are discussing restructure of the zonal forum. In this they will be talking about training leadership (the leadership workshop is in two sections on the website. **If we want the RD or the RD Alt. at these workshops we as an area need to let them know we want them to go.**

By the way, Arizona Region has been selected as the site for the 2009 Zonal Forum. The RD also reported that **the 6th Edition Basic Text will be available in October.**

Regional Corporate Board Liaison Report: The new guidelines for the BOD (Board of Directors) are ready, we have also updated our corporate bylaws. We are currently looking for an Executive Officer and a Recording Sec-

retary (12 month commitment). We are looking for people willing to serve on the BOD. For insurance on an NA event you need an insurance rider. If you need a rider, contact the BOD Insurance Liaison Mike S. at; 602-380-3816. The BOD is asking for a budget of \$6600.00 this is the same as last years budget with no increase.

Regional Treasurer Report; Sorry I haven't provided good reports this year, I have poor computer skills. I will be providing complete reports in the regional minutes this month. We need to increase the reserve we keep in the Regional account, every time the account falls below \$4000.00 we incur an \$8.00 service charge. An operating reserve of \$7000.00 is recommended, this amount matches our current average fund flow.

CAN Area; We include the Needles Groups, our Phone-line number is 928-768-6467. The CANAC 17 Convention date is July 17 thru 19 2009. Our area is requesting an increase to the travel reimbursement allowance. **The idea proposed was to increase the travel reimbursement from \$.25 per mile to \$.35 per mile due to the increased cost of fuel.** Discussion was held and it was agreed to increase the reimbursement to \$.30 per mile. A donation was made to Region of \$3064.00

East Valley Area; We had a minor injured at the camp-out. Discussion was held about insuring our events, what can be covered and what can't, we also talked about waiver of liability agreements and how effective they are/ aren't. Elections were held and most positions were filled. Blues Fest will be October 12th. We decided to fund both the H&I (Hospitals and Institutions) Chair and the PI (Public Information) Chair to the WSLD (Western Service Learning Days) workshop in Hawaii.

Lake Havasu Area; We have a tube float coming up, see the website for details. Our Help line number is, 928-854-3733

Mojave East Area; Has no help line, **we are requesting \$150.00 to establish an 800 number. Request accepted.**

South Central Area;(Casa Grande) All positions filled. We have adopted consensus decision making. Our Hospitals and Institutions Committee is actually a committee now. **Our area is formally requesting to host the 2009 Regional GSR Assembly. We have a choice of two locations. (South Eastern Area is also requesting to host this assembly).** Our help line number is 520-426-0121. It looks like the meetings in Globe are looking to join the area.

South Eastern Area; Mount Lemon Bash September 12 thru the 14th tell them you're going to whitetail campgrounds \$30.00. We are also organizing a CD night and a bowling night.

Yuma Area; We want to host a tri-area convention **We are requesting \$3000.00 in seed money to set up a convention, we are hoping to include, our area, Imperial Valley Area, Sonora Area, and North Baja Area.** Discussion was held on several things; using regional funds to support an event across 4 Regions, accountability, is this a loan or are we financing this convention? This appears to be an idea in its early stages. No plan has been submitted detailing how funds will be spent. The idea has been postponed pending a plan being submitted detailing how funds will be spent.

Verde Valley Area; Flagstaff meetings may be joining our area. **We are requesting \$918.00 to fund our area literature so that we will have enough literature to sell our groups.** Much discussion was held on this issue, many recommendations were given including holding a dance or some other event as a literature fundraiser. (The region offered \$200.00 to get them started.)

West Valley Area; Having growing pains adjusting to consensus based decision making. Not sending trusted servants to the WSLD (Western Service Learning Days) workshop in Hawaii. **Request our region host "Circle of Sisters Convention". Discussion was held and concern was expressed over the history of moneys lost by roving special interest conventions. Other concerns expressed about clause in convention agreement that the hosting region is financially liable to unpaid convention debts.** Committed back to areas for further discussion.

Yavapai Area; Our Hospitals and Institutions Committee is growing. Activities' is planning two (2) events. The Unity Day Camp Out sponsored by Verde Valley and Yavapai Areas on Labor Day weekend. The other event is a Speaker Jam Saturday, September 27,2008 from 1 to 8 p.m. It is available on the website. We have a donation in the amount of \$262.54

Arizona Regional Convention of Narcotics Anonymous ARCNA; Committee elections will be held August 2nd (Today) at 2:30 p.m. in Tucson. We are hoping to have all committee meetings in Tucson, because it worked out so well last time. We will be having our audit soon. Donation of \$15,317.90 to the region.

Hospitals and Institutions H&I; All requests for literature have been filled.

Public Relations PR; August and September will be busy months and we would like a lot of support from local area PI (Public Information) committees. On August 27th Back to School at ASU need people to man booth, August 27th and 28th South West School Behavioral Studies, need Tucson people to man booth (Word Service Office WSO paid for the booth) also looking to WSO to pay for literature on this event. September 20th Hour of Recovery, we need for PI chairs from Phoenix areas to be involved with this one. We have our ad in Best of Phoenix Magazine all Help Line numbers for the region will be listed. We are also working with West Valley Area on a Public Service Announcement PSA.

Web Servant; Working on redesign of the website. Please keep sending in events to, [webservant@arizonana.org](mailto:webservant@arizonana.org)

Regional Guidelines have been postponed until September.

Regional elections were held; Elections: Chairperson Sherwood, Vice Chairperson OPEN, Secretary Jerry H, Treasurer Debbie W, Vice-Treasurer OPEN, Arizona Regional Corporation Board of Directors – postponed until September (candidate not available for questions) Regional Delegate Vince G, Regional Delegate Alternate Ken F, Arizona Regional Convention of Narcotics Anonymous ARCNA Chairperson Ellen, ARCNA Vice Chairperson Dana, ARCNA Treasurer Jacki J, Activities Coordinator Kevin U, Hospitals and Institutions H&I Jason S, Literature Review OPEN, Public Relations PR Greg W

An Ad Hoc Regional History Committee was appointed by the chairperson at our request, the chairperson is Jeff T

Ad Hoc Directories; requested further time to come back with a proposal.

World Services is currently discussing fund flow, Because of the nature of most of the requests at the regional meeting, I would like for this body to discuss what we do and what we do not support in financial requests at the regional level.

In Loving Service,

Jim B.

# ACTIVITIES

7/27/08

Hello to every one, as you know we put on our annual speaker meeting and dance. We had a pretty good turn out. We started with \$1000.00 in the bank. The door made \$287.00 and Concessions made \$131.00. We made a grand total of \$439.00 and spent \$452.94 we lost \$13.94. We are planning to have our Sports Day on Nov. 2nd, that is the first Sunday in Nov. The Nalloween committee is getting ready to form. They will be going under South Central Guidelines. We would like to know if this Area would like us to particapate in Nalloween this year. Bluesfest is on Oct 12th. We reserved Chavez Crossing For next years campout. The cost was \$675.00. The Sedona campout will be June 25th thru the 28th. Our balance in the bank is \$291.13, Im asking this area for a check of \$708.87 to bring us back to \$1000.00 dollors. We are still looking for new members to join our committee. We will be moveing back to our new location in Sept for our Speaker Meeting and Dance. We meet every second Sun of the month at Denny's on I-17 and Dunlap at 3pm. I have a treasurer's report along with my report. Thank you for letting me be of service.

John M.

[REDACTED]



## SUBCOMMITTEE REPORT

Subcommittee: H&I

Date: 08.02.08

Chairperson: CHRIS W.

Vice-Chairperson: \_\_\_\_\_

WORK SINCE LAST REPORT: MY FIRST MEETING WAS THIS MORNING, AND THERE WERE 16 PEOPLE IN ATTENDANCE. THERE ARE 3 NEW MEETINGS - BEHAVIORAL SYSTEMS SOUTHWEST, VA HOSPITAL (SATURDAY), VA HOSPITAL (MONDAY). THERE IS 1 MEETING THAT IS ON HOLD FOR 2 MONTHS - CALVARY (MEN'S).

I JUST FINISHED GETTING FINGER PRINTED IN ORDER TO GET BADGED FOR MARICOPA COUNTY JAILS. I SHOULD HAVE THAT BADGE IN THE NEXT MONTH OR SO.

### CURRENT PROJECTS:

- CROSSROADS MIDTOWN - WEDNESDAY @ 6:30 PM  
NEEDS A CO-CHAIR FOR EVERY OTHER WEEK
- GOOD SAMARITAN HOSPITAL - SUNDAY @ 7 PM  
NEEDS A CHAIR AND A CO-CHAIR
- VILLA AGAVE TREATMENT CENTER - MONDAY @ 7 PM?  
NEEDS A CHAIR AND A CO-CHAIR FOR NEW MEETING REQUESTED BY THE FACILITY

QUESTIONS/ HELP NEEDED: WE ARE ALWAYS LOOKING FOR NA MEMBERS WHO ARE GRATEFUL FOR THEIR CLEAN TIME AND WILLING TO GIVE BACK THROUGH SERVICE.

### ITEMS FOR APPROVAL (list short-title name; for any motions, use form) → (October 10-12)

I AM PLANNING TO ATTEND WSLD WATCH IS MEETING IN OCTOBER IN HAWAII. I WILL BE LOOKING FOR CHEAP AIRFARE THIS MONTH.  
THANK YOU FOR LETTING ME BE OF SERVICE.

-CHRIS W.

# Narathon Committee

2008

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Good Afternoon , my apologies for not attending, I am assisting a sponssee move who is of poor health. Believe me I'd rather be at area. Now business at hand,a sub committee dealing with the sole responsibility of the New Years eve Ball has been started . We will be in the same location . , Embassy suites on 44th st and Mcdowell. A ~~statement of Agreement~~ <sup>INTE</sup> has been signed.

Greg w will negotiate for Prices.... Flyers will be out next month. Deb W. is heading up that committee. They met Thursday night and have a good committee> David and I attended and there was great participation.

Rockin in the Rocks is set to go. Please Gsr's deliver flyers to your group. We will be having a people's stage for poets , acoustic and comedy , hmm maybe a area spoof. We will be having a least 6 bands and maybe more. Speaker meeting time will be on the next flyer. There will also be food for purchase... we have the financial report attached to this , we are behind from last year , however that is due to rock in the rocks was in May. New tee shirts will be available soon. We have too out of state speaker( no expense to us ) with long term clean time for the Thanksgiving and Holiday speaker meeting and we will gather local speakers to cover the other times.

We need home groups to cover the Narathon marathon meeting and a form will be upon us shortly. We meet next at Jerry's on August 11 at 0730 pm 2323 East Thomas road back room .(we meet on the second and fourth Monday of the Month} All are welcome ,hope to see you there. Any question ?????????????????? Thanks for allowing us to be of service.. Narathon Committee

JEFF T. CHASE  
DAVID K Vice Chase

BANK ACCOUNT		Holiday Narathon Committee		MONTH OF July 08	
Balance at beginning of the month:				\$3,678.62	
Checks written during this month:					
DATE	CHECK #	PAYEE	REASON	AMOUNT	
		No Checks written this month		0.00	
TOTAL CHECKS WRITTEN				0.00	
Deposits made during this month:					
DATE	DEP #	SOURCE		AMOUNT	
7/14/08	4659	Wristbands		175.00	
7/14/08	4660	Tee Shirts		50.00	
7/28/08	4661	Wristbands		218.00	
TOTAL DEPOSITS				443.00	
Balance at end of the month:				\$4,121.62	
PREPARED BY:		Trent T.			
PHONE NUMBER:		[REDACTED]			

# NARATHON DATES ARE MEETINGS 2008 COMMITTEE

JANUARY						
S	M	T	W	T	F	S
			2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Outreach Subcommittee Report 8/2/08

Attended Valleywide Meeting List Committee meeting (see attached report). Refund of \$100.

Nobody showed up at the committee meeting today, which is why we will be changing this! We are currently looking for a new location, day, and time to meet.

Nobody was here for GSR Orientation, however I did get with Damon (Crossroads Connection) and Patty & Debra (New Freedom) individually. GSR Orientation is @ Noon just before this meeting. If you are new and you missed it this month, please come next month! If you have any questions PLEASE ask.

Currently going through meeting list to see which meetings need support or are not represented @ area. Brainstorming on ways to better reach the Spanish speaking community. Looking for people to join the committee. The only requirement is to support 1 meeting a Month!

Thank you for letting me be of service,  
Skye C. ~~████████████████████~~

**Valley Wide Meeting List Committee**  
**August 2008 Report**

The Committee met on 24 July at 7pm. In attendance were Robert S. (West Valley), Cliff S. (East Valley), DJ (Phoenix), Skye (Phoenix) and Bethany H. (Phoenix).

Bethany H. joined the committee. She will now be responsible for the printed meeting list. This is effective 8/4/08. Robert S. is responsible for the changes to the Regional Website. The changes will still go thru the web, but will forward to both Robert S. and Bethany H. This will ensure accuracy and provide two members to proof and compare the Meeting List to the Web and the Web to the printed Meeting List.

There is now a form for meeting list updates. The groups should utilize this form for all changes. The form should provide the Liaison with the necessary information to submit the change. Please submit all changes thru the Area's Meeting List Liaison. The Liaison will submit all the changes thru the Regional Website. If there are changes before the next Area meeting then submit them thru the Website. The e-mail address for changes is: [MeetingList@arizona-na.org](mailto:MeetingList@arizona-na.org).

The Valley is running out of space on the printed meeting list. We also found that there was repetitive and redundant information on the Legend. The Committee discussed ways to provide more space for meetings and edited the Legend. We decided to remove most of the Area specific information with the exception of the Area service meetings and the Speaker Meeting/Dances. These changes will free up the necessary space for additional meetings and provide more space for names and numbers on the back of the meeting list.

The committee discussed the vendor (Arizona Corrections) doing our meeting list. Phoenix brought their area's objection to utilizing the vendor. East Valley and West Valley still have no objection. The Home Groups from both East and West Valley decided to utilize Arizona Corrections. The decision was based upon price and the quality of service. The committee is going to gather more information and discuss it more in detail at the next scheduled meeting.

The next scheduled committee meeting is August 28<sup>th</sup>, 7pm at the Denny's restaurant located on 35<sup>th</sup> Avenue and Bethany Home Road.

# HELPLINE

## HELPLINE REPORT 7/08 - PHX

The last committee meeting was on Tuesday July 8<sup>th</sup>. The operation is running well, with no problems to report. Shifts available: M, Tu, W mornings, & all midnight – 6am shifts. Minimum requirements for a shift are 6 mo's clean, NA membership, and commitment to a 6 hour shift once per week. Training will be provided: these requests should be forwarded to the Chair @ [REDACTED] or to the Helpline VM box.

We will be holding a Helpline Workshop on Saturday, August 23<sup>rd</sup> at 12:30 at the Burton Barr Library in Phx, meeting room A. All current volunteers should attend, as well as interested members. Monthly Helpline business meetings are the 2<sup>nd</sup> Tues., 7 pm at the NAMI office 2210 N 7<sup>th</sup> St, Phoenix.

### CALL DATA

MONTH	Total Calls	VM
APRIL	725	24
MAY	700	42
JUNE	640	37

### HELPLINE EXPENSES & AREA BILLING

July Helpline Expenses	
ACCESSLINE SERVICE 7/8	\$90.82
Q-WEST 7/4	\$52.26
July & Aug. rent, photocopies, & workshop hall rental	\$53.13
JULY TOTAL	\$196.21

AREAS' BILLS	
	33% ea.
WEST	\$65.40
EAST	\$65.40

20080802

## Public Information Subcommittee Report

I've asked the Arizona Regional Web Servant to update our info on the service calendar and change the email redirection. Autumn dropped off the basic texts you've donated to the Phoenix Public Library, and we had a meeting at Burton Barr, their main branch, on the 25<sup>th</sup>. We talked about translation devices, the New Times add, PSAs, a contact from DES, participation at the Art of Recovery, inventory for mailings and the need to revise the budget.

West Valley has a booth opportunity on 8/25 at Cactus High School during their "meet the teacher" night, and they've asked us to come out and help. Robert S. is the WVA PI chairperson, and he solicited our participation at the suggestion of Greg W. This is a great way to get our message out to young people and their families, and I hope the trend of cooperation between areas in providing services to the community and suffering addicts can grow and continue. This could very well set the stage for a relationship between the Peoria School District and NA, and could open the door to presentations to their staff. This is very exciting for West Valley, and I hope we can help them in the endeavor.

We also have an opportunity to give a presentation to the staff at the VA. Details haven't been worked out, but they've suggested that a short presentation would be welcome during their shift change staff meeting on the 5<sup>th</sup> floor. I'm hoping this can help many of their behavioral health professionals gain an appreciation of what Narcotics Anonymous is all about.

There are a lot of exciting opportunities, so don't stay away because you think there's nothing to do. These are exciting times, with lots to learn about and experience in our effort to share the message. Our next meeting is 8/28 at Burton Barr, 1221 N Central, at 6:30 PM in one of the study rooms on the second floor. Please come out and join the fun.

Thanks.....

Robin

Aug 2008  
Pasc literature report

I completed the inventory and have given a copy to our chair.

We have not yet received our order for Aug because I was late sending it in. So, we will be short a few things today.

I made an error last month of \$41.50, I forgot to order some H+I handbooks, and later added them, so our order changed accordingly.

New prices are in effect today, the new prices were in the minutes on a new order sheet.

There are new items available as of 7-1-08 and they are on the new order form. New basic texts "6th edition" are supposed to be available in October.

avg.	2335.00
mistake	146.50
today	943.75
next month	830.10

thanks

Paul G

**PASC**

**Aug-08**

**Beginning Balance**     \$1,770.32

**INCOME**

Group donations	\$947.22	
Literature	\$943.75	Literature
Activities	\$0.00	
Narathon	\$0.00	
WVASCNA	\$219.77	Helpline
WVASCNA	\$57.65	Helpline
EVASCNA	\$57.65	Helpline
EVASCNA	\$47.66	Helpline
Mtg list overpmt	\$106.00	Outreach
<b>Total</b>	<b>\$2,379.70</b>	

**EXPENSES**

**Check #/Debit**

Secretary	\$ 107.05	13109	copying, postage
Treasury	\$ 34.00		Rent & bank service charge
Activities	\$ 708.87	13111	To restore prudent reserve (1000.00)
H&I	\$ -		
Helpline	\$ 142.95	Auto	Qwest 52.26 & 90.69
Literature	\$ 896.74	13110 & 13113	U-haul 66.64 & NAWS 830.10
Outreach	\$ -		
PI	\$ 433.33	13112	New Times Ad
Narathon	\$ -		
<b>Total</b>	<b>\$ 2,322.94</b>		

**Ending Balance**     \$1,827.08

**PASC GROUP DONATIONS**

Positive Living	\$30.00
New Freedom	\$67.75
Twelve Step Group	\$4.15
Wild Bunch	\$41.40
NA By the Book	\$20.11
Welcome Home NA at the VA	\$251.00
End of the Road	\$79.41
Talking Heads	\$50.00
Step in Time	\$104.85
Northside at Noon	\$174.00
Gimme Shelter	\$31.00
New Life Group	\$23.55
Candlelight @ North Mountain	\$70.00
<b>Total</b>	<b>\$947.22</b>

# AREA INVENTORY

An area may want to send this inventory or a similar set of questions to the groups. Members or groups can answer each question with a number from one to five, using a scale such as:

①	②	③	④	⑤
Not at all	Needs improvement	Adequate	Outstanding	Excellent

When the numbers are totaled for each question, the area can see what most needs improvement (1) and what is going quite well already (5).

## How well has the area served local groups this year?

- How well does the area communicate with local groups? \_\_\_\_\_
- How well does the area respond to the needs of local groups? \_\_\_\_\_
- How well is the area managing its donations and area treasury? \_\_\_\_\_
- How effectively does the area demonstrate responsibility and accountability? \_\_\_\_\_
- How fully does the area train and support members who serve on the area service committee? \_\_\_\_\_
- How well does the area service committee foster an atmosphere of courtesy and mutual respect? \_\_\_\_\_
- How completely does the area provide opportunities for communication about committee concerns to the local members and groups? \_\_\_\_\_
- How well is a sense of unity fostered within the area service body? \_\_\_\_\_
- How positively is a sense of unity shown within local groups? \_\_\_\_\_
- What is the area's experience with trusted servants? \_\_\_\_\_
- How well has the area fostered the willingness of the local fellowship to volunteer for service positions? \_\_\_\_\_
- How well does the area practice continuity and rotation? \_\_\_\_\_
- How well does the area function in maintaining a full complement of trusted servants, with no open commitments? \_\_\_\_\_
- How fully does the area create an environment where the conscience of the body guides the decisions and direction of the area? \_\_\_\_\_

## How well has the area done this year in making NA's message more widely known in the larger community?

- How well is the area communicating with those in the community who interact with addicts? \_\_\_\_\_

- How completely does the area respond to the needs of the larger community? \_\_\_\_\_  
\_\_\_\_\_
- How well is the area using human and financial resources to carry NA's message of recovery in an efficient and effective way? \_\_\_\_\_
- How fully trained and supported are the trusted servants who interact with members of the community? \_\_\_\_\_
- How well has the area built cooperative relationships with those in the larger community? \_\_\_\_\_
- How easily can those in the larger community reach an NA member who is in a position to respond to their questions or requests? \_\_\_\_\_

**How well has the area cooperated and collaborated with the region and NA World Services this year?**

- How effectively does the area communicate with the region and with NA World Services? \_\_\_\_\_
- How well does the area respond to requests from the region and from NA World Services? How fully does the area share its needs and concerns with the region and NA World Services? \_\_\_\_\_
- How reliably does the area forward funds to the region and/or NA World Services? \_\_\_\_\_  
\_\_\_\_\_
- How effectively does the area use resources (such as written materials or experience from other trusted servants) that are available through the region and/or NA World Services? \_\_\_\_\_
- How fully has the area formed a cooperative relationship with the region and NA World Services? \_\_\_\_\_
- How well is the area creating a sense of unity with the region and NA World Services? \_\_\_\_\_  
\_\_\_\_\_

Is there any particular area of service and/or area function that you perceive is outstanding? Please identify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there any particular area of service and/or area function that you perceive would need improvement? Please identify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Phoenix Area Idea and Request Form**

**Consensus Log Number:** \_\_\_ - \_\_\_ - \_\_\_\_\_

**Date:** \_\_\_\_\_

**Maker:** \_\_\_\_\_

**IDEA and REQUEST:**

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**Intent:**

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**PASC Action** \_\_\_ **Guideline Change** \_\_\_ **BOD Action** \_\_\_

**PASCNA LITERATURE ORDER FORM**

<b>BOOKS</b>			
Item	Quantity	Price	Total
Basic Text (6 <sup>th</sup> Edition)		12.00	
Basic Text (Spanish) (soft cover only)		8.05	
It Works How and Why		8.45	
It Works How and Why (Gift Edition)		17.35	
Just for Today		8.45	
Just for Today (Gift Edition)		17.35	
An Introductory Guide to NA		1.85	
Miracles Happen: The Birth of NA in Words & Pictures		28.80	
The NA Step Working Guides		8.05	
NA White Booklet		.70	
In Times of Illness		.85	
The Group Booklet (Revised)		.85	
Behind the Walls		.85	
Fourth Step Guide		.70	
NA: A Resource in Your Community		.35	
IP #1 Who, What, How, and Why		.25	
IP #2 The Group		.30	
IP #5 Another Look		.25	
IP #6 Recovery and Relapse		.25	
IP #7 Am I an Addict?		.25	
IP #8 Just for Today		.25	
IP #9 Living the Program		.25	
IP #11 Sponsorship, Revised		.25	
IP #12 The Triangle of Self-Obsession		.25	
IP #13 By Young Addicts, For Young Addicts		.30	
IP #14 One Addict's Experience		.25	
IP #15 PI and the NA Member		.25	
IP #16 For the Newcomer		.25	
IP #17 For Those in Treatment		.30	
IP #19 Self-Acceptance		.25	
IP #20 H&I and the NA Member		.25	
IP #21 The Loner		.30	
IP #22 Welcome to NA		.25	
IP #23 Staying Clean on the Outside		.25	
IP #24 "Hey! What's the Basket For?"		.25	
IP #25 Self-Support: Principle and Practice		.50	
IP #26 Accessibility for Those w/ Additional Needs		.25	
IP #27 For Parents or Guardians of Young People in NA		.30	

Item	Quantity	Price	Total
<b>KEY TAGS</b>			
Welcome - White		.45	
30 days - Orange		.45	
60 days - Green		.45	
90 days - Red		.45	
6 Months - Blue		.45	
9 Months - Yellow		.45	
1 Year - Moon Glow		.45	
18 Months - Gray		.45	
Multiple Years - Black		.45	
<b>MEDALLIONS</b>			
18 Month - Bronze		2.75	
Year - Bronze		2.75	
Year - Bronze		2.75	
Year - Bronze		2.75	
Year - Bi-Plated		13.35	
Year - Silver		33.40	
<b>SERVICE &amp; MISC.</b>			
Twelve Concepts for NA Service		1.75	
A Guide to Local Service in NA		6.70	
H&I Handbook with Tape		8.00	
A Guide to Phone Line Service		3.35	
Treasurer's Handbook		1.95	
Group Treasurers' Workbook		1.95	
Group Treasurers' Record Pad		.70	
Group Readings (Set of 7)		4.00	
Posters (Set of 6)		8.60	
Literature Rack (Wire, 16 Pocket)		24.85	
Sponsorship Guide		7.50	
<b>Column 1 Total</b>			
<b>ORDER TOTAL</b>			
<b>Column 2 Total</b>			
<b>TOTAL PAID</b>			
<b>Less Unavailable Merchandise Total</b>			

**Circle of Sisters  
Women's Convention of Narcotics Anonymous**

**Guidelines – Approved February 2005**

History

The Circle of Sisters Women's Convention of Narcotics Anonymous was started in Portland, Oregon by a group of recovering addicts who had a vision of an annual convention for the women of our fellowship. The first convention, held in February 1998, was called the Pacific Northwest Women's Convention of Narcotics Anonymous #1. At that time, the organizers anticipated the convention would become an ongoing tradition in the Pacific Northwest. COS quickly outgrew its origins, however, and the second year the words "Pacific Northwest" were dropped. In its third year, COS ventured far from its roots, all the way to Houston, Texas. And in its fourth year, COS became an international NA convention by being held in Vancouver, Canada.

At the third COS, a decision was made to form a COS Advisory Committee to help provide continuity as the Circle of Sisters grew and traveled further afield. And at the fourth convention, the first version of these Guidelines was approved.

COS is a convention created by and for the women of Narcotics Anonymous. In keeping with our third Tradition, no addict will be turned away from any NA meeting. However, other convention activities may be restricted to women only.

<i>Event</i>	<i>Dates</i>	<i>Location</i>	<i>Hosting NA service body</i>	<i>Theme</i>
COS I	Feb. 20-22, 1998	Portland, Oregon	Portland Area Service Committee	Unity and Diversity Through Recovery
COS II	Feb. 26-28, 1999	Seattle, Washington	Everett Area Service Committee	If you want what we have ...
COS III	March 10-12, 2000	Houston, Texas	Northside Area Service Committee	The Very Essence
COS IV	March 2-4, 2001	Vancouver, British Columbia	British Columbia Regional Service Committee	Anything is Possible
COS V	Feb. 15-17, 2002	San Jose, California	Northern California Regional Service Committee	I Believe in Miracles, for I Am One
COS VI	Feb. 28 - Mar. 2, 2003	Bloomington, Minnesota	South Suburban Fireside Area Service Committee	I am my Sister's Keeper
COS VII	Feb. 27-29, 2004	Seattle, Washington	Seattle Area Service Committee	Leap of Faith
COS VIII	Feb. 18 - 21, 2005	Brooklyn, New York	Brooklyn Area Service Committee	The Wing Beneath My Wings

## Part 1 Guidelines - How Circle of Sisters functions as a traveling NA convention

*The Part 1 guidelines were approved at the COS bid/business meeting March 3, 2001 and amended in 2002, 2003, and 2005.*

1. The name of the convention is: Circle of Sisters Women's Convention of Narcotics Anonymous. (Hereafter referred to as COS)
2. COS must be hosted by an Area or Region of Narcotics Anonymous.
3. An Area or Region, in making a bid to host COS, agrees to these guidelines and to adhere to our bid guidelines.
4. COS is a convention for the women of Narcotics Anonymous.
5. COS is held annually in February or March.
6. Distribution of Surplus Funds:  
A COS convention, after paying all expenses, will divide any remaining funds as follows: 50% to the following year's convention host committee (not to exceed \$5000 USD), 20% to the host committee for the convention two years away (not to exceed \$500 USD), 15% to the hosting Area or Region, and 15% to the World Service Office.  
Funds will only be forwarded at such time when future convention committees are official subcommittees of an Area or Region of N.A. and when these future convention committees have established bank accounts in the name of their convention.
7. Fundraising:  
The following year's convention will provide a full registration package (to their convention) to be used as a fundraising prize for the current year's convention.
8. Should no Area or Region come forward to host COS, seed money will be held in trust by the last hosting Area or Region until an Area or Region comes forward with a bid. If a period of five years elapses where no Area or Region comes forward to host COS, the remaining funds will be disbursed to the WSO.
9. The hosting Area or Region will consult with the COS Advisory Board on issues affecting COS as an ongoing entity. The COS Advisory Board will be composed of previous and current Chairs of COS Convention Committees.
10. Hosting Areas or Regions will provide copies of their records to the COS Advisory Board after their convention. These records would include: financial reports, meeting minutes, and committee guidelines used.
11. These guidelines may be amended at the annual COS business meeting held at each convention.
12. COS will maintain a website. The costs of maintaining the website will be paid by the convention committee for the next upcoming COS convention. A website coordinator will be appointed or ratified by the Advisory Board as necessary.

## Part 2 Guidelines - How to put on a Circle of Sisters convention

An Area or Regional Service Committee of Narcotics Anonymous that wishes to bid to host a future Circle of Sisters convention is asked to provide the following information:

1. A letter from the ASC or RSC stating the service body has approved the bid.
2. A letter from the proposed hotel indicating the proposed terms of the hotel contract.
3. Information regarding transportation from the nearest major airport to the proposed hotel, as well as information regarding alternative transportation such as train or bus.
4. The names, clean dates, and service resumes of the NA members who commit to serving on the convention committee, if the bid is approved.
5. Why you would like to host a Circle of Sisters convention.

Bids are awarded at each COS convention for the convention two years in the future. Please notify the COS Advisory Board of your intention to make a bid approximately two months in advance of the convention where the bids will be heard. Bids should be provided in writing to the Chair of the current convention committee, for presentation to the Advisory Board at the Friday evening Advisory Board meeting. Bids will then be presented at an open bid meeting on Saturday. The Advisory Board will announce the two year out location at that time. If there are no complete bids at that time, the Advisory Board will grant an additional period of time (such as 60 days) for those who presented incomplete bids (and only those) to complete their bids. The two year out location will then be announced on the COS website.

Once an ASC or RSC has been advised that its bid was successful, elections are held to form a convention committee.

We have found the following guidelines helpful for organizing a convention committee:

### Purpose

A Circle of Sisters Host Committee is formed to plan and implement the Circle of Sisters Women's Convention of NA.

### Guidance

The Host Committee and its subcommittees will follow these written guidelines, other written procedures the Circle of Sisters approves for the working group or subcommittees, the Twelve Traditions, the Twelve Concepts, and the NA Convention Guidelines. At all times a clear NA message of recovery and service will be a priority.

### Responsibility and Accountability

The Circle of Sisters Host Committee is accountable to the hosting area or region.

### Financial Responsibility

The hosting Area or Region has ultimate financial responsibility for the COS convention it hosts, however the COS Host Committee will make every effort to minimize financial risk. Should there be financial difficulties, the Host Committee shall approach the hosting area or region for guidance.

### Reporting

The Chairperson (or appointed representative) will make regular written reports, including financial statements, to the hosting area or region as to the business of the Circle of Sisters Host Committee.

### Meeting Schedule

A meeting schedule, location and time will be set at the first meeting of the Circle of Sisters Host Committee. Additional meetings may be scheduled if needed. The subcommittees of the Circle of Sisters Host Committee shall meet separately of the Host Committee.

### Agenda

The Chairperson (or her designee) shall create and print the agenda for each Host Committee meeting. The agenda may include opening with the Serenity Prayer, reading of the Twelve Traditions and Concepts, reading of written reports, Old and New Business. As well, the agenda may include a section for open discussion.

### Membership

The Circle of Sisters Host Committee will consist of four officers (usually a Chair, Vice Chair, Secretary, and Treasurer) and a representative of each subcommittee (usually the Chair of the subcommittee).

### Decision-making

Every officer and subcommittee Chairperson shall be allowed to participate in decision-making, whether the Committee chooses to make decisions by voting or by consensus. If voting is used, the committee may decide that the Host Committee Chairperson shall only vote to break a tie. Additional members may also participate in decision-making if they are in attendance for two of the last three Host Committee meetings (including the current meeting).

### Motions and Voting

If the committee chooses to use Robert's Rules of Order to conduct business, then any officer, subcommittee chair, or voting member may make or second a motion. All motions must be in writing. All motions must be passed by a 2/3 (two thirds) majority. Abstentions are considered non-votes. The Host Committee may reconsider any motion by request of a member from the prevailing side.

If the committee chooses to use a method of consensus decision-making to conduct business, then any officer, subcommittee chair, or voting member may propose an idea for discussion and decision. Once consensus is reached, the exact wording of the decision must be recorded in the minutes.

### Attendance

Regular attendance is necessary for a functioning Host Committee. All officers and subcommittee chairpersons are required to attend each Host Committee meeting. Subcommittee chairpersons may send a representative from their subcommittee with a written report. If someone cannot attend they must notify the chairperson or vice chairperson prior to each Host Committee meeting. If a subcommittee chairperson or officer misses a host committee meeting there will be a motion to hold them in non-

compliance. The Chairperson or Vice Chairperson must notify the member and they must then attend the next Host Committee meeting to state the reason for their non-attendance or their position may be filled at that time.

#### Non-compliance

Non-compliance does not mean that a member is automatically removed from their position. Non-compliance means that the Chairperson or Vice Chairperson must notify the member that they are in non-compliance. That member must then attend the following month's Host Committee meeting and explain their absence and/or re-commit to their position. Non-compliance includes but is not limited to:

- Non-attendance at a host committee meeting
- Loss of abstinence

#### Election of Officers and Subcommittee Chairpersons

A simple majority vote is required for election to the Host Committee.

#### Subcommittees

All subcommittee chairs will provide the date, time, location, and major agenda items of their next meeting to the entire host committee to allow for participation by those interested. At least one of the four officers will be present at all subcommittee meetings.

#### Decisions

All final decisions will be made at the full Host Committee level. The subcommittees will bring their drafts and recommendations to the host committee for approval.

*Expanded Guidelines approved at COS VIII, February 18, 2005.*

Arizona Region Budget 2007-2008

Expense	Sept	Nov	Jan	March	May	July	Total
Admin	\$200.00	\$2,472.00	\$200.00	\$949.52	\$200.00	\$200.00	\$4,221.52
Admin Actual	(\$1,800.00)	(\$104.00)	\$0.00	\$0.00	(\$899.42)	\$0.00	(\$2,803.42)
Admin Difference	(\$1,600.00)	\$2,368.00	\$200.00	\$200.00	(\$699.42)	\$200.00	\$1,418.10
RD's	\$1,045.00	\$400.00	\$0.00	\$2,310.00	\$0.00	\$1,500.00	\$5,255.00
RD's Actual	(\$606.65)	\$0.00	(\$2,558.70)	\$0.00	(\$1,500.00)	\$0.00	(\$4,665.35)
RD's Difference	\$438.35	\$400.00	\$2,558.70	\$800.00	(\$1,500.00)	\$1,500.00	\$589.65
H & I	\$534.00	\$534.00	\$534.00	\$534.00	\$534.00	\$534.00	\$3,204.00
H & I Actual	(\$810.00)	\$0.00	(\$1,000.00)	\$0.00	(\$316.20)	\$0.00	(\$2,126.20)
H & I Difference	(\$276.00)	\$534.00	(\$466.00)	\$534.00	\$217.80	\$534.00	\$1,077.80
BOD	\$0.00	\$0.00	\$6,600.00	\$0.00	\$0.00	\$0.00	\$6,600.00
BOD Actual	\$0.00	\$0.00	\$0.00	(\$2,916.89)	\$0.00	\$0.00	(\$2,916.89)
BOD Difference	\$0.00	\$0.00	\$6,600.00	(\$2,916.89)	\$0.00	\$0.00	\$3,683.11
PR	\$3,554.00	\$417.00	\$317.00	\$1,617.00	\$1,784.00	\$317.00	\$6,539.00
PR actual	(\$1,844.80)	\$0.00	(\$1,050.00)	(\$132.31)	(\$616.20)	\$0.00	(\$2,779.31)
PR Difference	\$1,709.20	\$417.00	(\$733.00)	\$1,500.00	(\$299.20)	\$317.00	\$2,895.69
Milage RCM's	\$966.67	\$966.67	\$966.67	\$966.67	\$966.66	\$966.66	\$5,800.00
Milage RCM's ACTUAL	(\$599.50)	(\$679.25)	(\$627.50)	(\$972.50)	\$0.00	\$0.00	(\$2,878.75)
Milage RCM's Difference	\$367.17	\$287.42	\$339.17	(\$5.83)	\$966.66	\$966.66	\$2,921.25
Activites	\$0.00	\$1,850.00	\$0.00	\$1,850.00	\$0.00	\$0.00	\$3,700.00
Activites Actual	\$0.00	\$0.00	(\$2,000.00)	\$0.00	\$0.00	\$0.00	(\$2,000.00)
Activites Difference	\$0.00	\$1,850.00	(\$2,000.00)	\$0.00	\$0.00	\$0.00	\$1,700.00
Budgeted for Period	\$1,401.67	\$5,688.67	\$8,300.67	\$6,610.19	\$1,700.66	\$3,200.66	\$28,780.52
Actual for Period	(\$3,816.15)	(\$783.25)	(\$6,186.20)	(\$3,889.39)	(\$2,715.62)	\$0.00	(\$17,390.61)
Difference for Period	(\$1,604.48)	\$5,439.42	\$2,114.47	(\$2,722.72)	(\$1,014.96)	\$3,200.66	\$11,389.91



Arizona Region Budget 2007-2008

RD/RDA Expense	Sept	Nov	Jan	March	May	July	Total
RD's Travel	\$0.00	\$0.00	\$0.00	\$1,510.00	\$0.00	\$1,500.00	\$3,010.00
RD's Travel Actual	\$0.00	\$0.00	(\$2,300.00)	\$0.00	(\$1,500.00)	\$0.00	(\$3,800.00)
RD Travels Difference	\$0.00	\$0.00	(\$2,300.00)	\$1,510.00	(\$1,500.00)	\$1,500.00	(\$790.00)
CAR Report	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
Car Report Actual	\$0.00	\$0.00	(\$258.70)	\$0.00	\$0.00	\$0.00	(\$258.70)
Card Report Difference	\$0.00	\$400.00	(\$258.70)	\$0.00	\$0.00	\$0.00	\$141.30
GSR Assembly	\$1,045.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$1,845.00
GSR Assembly Actual	(\$606.65)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$606.65)
GSR Assembly Difference	\$438.35	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$1,238.35
Budgeted for Period	\$1,045.00	\$400.00	\$0.00	\$2,310.00	\$0.00	\$1,500.00	\$5,255.00
Actual for Period	(\$606.65)	\$0.00	(\$2,558.70)	\$0.00	(\$1,500.00)	\$0.00	(\$4,665.35)
Difference for Period	\$438.35	\$400.00	(\$2,558.70)	\$800.00	(\$1,500.00)	\$1,500.00	\$589.65

Admin Expense	Sept	Nov	Jan	March	May	July	Total
Rent	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$120.00
Rent Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent Difference	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$120.00
Po Box	\$0.00	\$272.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272.00
P O Box Actual	\$0.00	(\$104.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$104.00)
P.O. Box Difference	\$0.00	\$168.00	\$0.00	\$0.00	\$0.00	\$0.00	\$168.00
Bank charge	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$60.00
Bank charge Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank charge Difference	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$60.00
ARCNA Equipment	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
ARCNA Equipment Actual	(\$1,800.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,800.00)
ARCNA Equipment Difference	(\$1,800.00)	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Storage	\$0.00	\$0.00	\$0.00	\$749.52	\$0.00	\$0.00	\$749.52
Storage Actual	\$0.00	\$0.00	\$0.00	\$0.00	(\$606.11)	\$0.00	(\$606.11)
Storage Difference	\$0.00	\$0.00	\$0.00	\$749.52	(\$606.11)	\$0.00	\$143.41
Secretarial	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$1,020.00
Secretarial Actual	\$0.00	\$0.00	\$0.00	\$0.00	(\$293.31)	\$0.00	(\$293.31)
Secretarial Difference	\$170.00	\$170.00	\$170.00	\$170.00	(\$123.31)	\$170.00	\$726.69
Budgeted for Period	\$200.00	\$2,472.00	\$200.00	\$949.52	\$200.00	\$200.00	\$4,221.52
Actual for Period	(\$1,800.00)	(\$104.00)	\$0.00	\$0.00	(\$899.42)	\$0.00	(\$2,803.42)
Difference for Period	(\$1,600.00)	\$2,368.00	\$200.00	\$929.52	(\$699.42)	\$200.00	\$1,418.10

H&I Expense	Sept	Nov	Jan	March	May	July	Total
Lt	\$534.00	\$534.00	\$534.00	\$534.00	\$534.00	\$534.00	\$3,204.00
Lt Actual	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$316.20)	\$0.00	(\$1,316.20)
Lt Difference	\$534.00	\$534.00	(\$466.00)	\$534.00	\$217.80	\$534.00	\$1,887.80
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel/Actual	(\$810.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$810.00)
Travel Difference	(\$810.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$810.00)
Supplies charge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budgeted for Period	\$534.00	\$534.00	\$534.00	\$534.00	\$534.00	\$534.00	\$3,204.00
Actual for Period	(\$810.00)	\$0.00	(\$1,000.00)	\$0.00	(\$316.20)	\$0.00	(\$2,126.20)
Difference for Period	(\$276.00)	\$534.00	(\$466.00)	\$534.00	\$217.80	\$534.00	\$1,077.80

PR Expense	Sept	Nov	Jan	March	May	July	Total
Literature	\$117.00	\$117.00	\$117.00	\$117.00	\$117.00	\$117.00	\$702.00
Literature Actual	\$0.00	\$0.00	(\$750.00)	(\$132.31)	(\$316.20)	\$0.00	(\$1,198.51)
<b>Literature Difference</b>	<b>\$117.00</b>	<b>\$117.00</b>	<b>(\$633.00)</b>	<b>(\$15.31)</b>	<b>(\$199.20)</b>	<b>\$117.00</b>	<b>(\$496.51)</b>
Postage and supplies	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$300.00
Postage and supplies Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Postage and supplies Difference</b>	<b>\$50.00</b>	<b>\$50.00</b>	<b>\$50.00</b>	<b>\$50.00</b>	<b>\$50.00</b>	<b>\$50.00</b>	<b>\$300.00</b>
Special Projects	\$505.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$1,005.00
Special Projects Actual	(\$180.80)	\$0.00	\$0.00	\$0.00	(\$300.00)	\$0.00	(\$480.80)
<b>Special Projects Difference</b>	<b>\$324.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>(\$300.00)</b>	<b>\$0.00</b>	<b>\$524.20</b>
Meeting List	\$860.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$1,660.00
Meeting list Actual	\$0.00	\$0.00	(\$300.00)	\$0.00	\$0.00	\$0.00	(\$300.00)
<b>Meeting List Difference</b>	<b>\$860.00</b>	<b>\$0.00</b>	<b>(\$300.00)</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,360.00</b>
Publications	\$800.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
Publications Actual	(\$800.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$800.00)
<b>Publications Difference</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>
WSLD	\$1,072.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,072.00
WSLD Actual	(\$864.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$864.00)
<b>WSLD Difference</b>	<b>\$208.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$208.00</b>
Web Site	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$900.00
Web Site Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Web Site Difference</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$900.00</b>
Budgeted for Period	\$3,554.00	\$417.00	\$317.00	\$1,617.00	\$1,784.00	\$317.00	\$6,539.00
Actual for Period	(\$1,844.80)	\$0.00	(\$1,050.00)	(\$132.31)	(\$616.20)	\$0.00	(\$2,779.31)
<b>Difference for Period</b>	<b>\$1,709.20</b>	<b>\$417.00</b>	<b>(\$733.00)</b>	<b>\$1,500.00</b>	<b>(\$299.20)</b>	<b>\$317.00</b>	<b>\$2,895.69</b>

Activities Expense	Sept	Nov	Jan	March	May	July	Total
Seed Money	\$0.00	\$1,850.00	\$0.00	\$1,850.00	\$0.00	\$0.00	\$3,700.00
Seed Money Actual	\$0.00	\$0.00	(\$2,000.00)	\$0.00	\$0.00	\$0.00	(\$2,000.00)
Seed Money Difference	\$0.00	\$1,850.00	(\$2,000.00)	\$1,850.00	\$0.00	\$0.00	\$1,700.00
Open	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
open Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Open Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Open	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Open	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Open	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budgeted for Period	\$0.00	\$1,850.00	\$0.00	\$1,850.00	\$0.00	\$0.00	\$3,700.00
Actual for Period	\$0.00	\$0.00	(\$2,000.00)	\$0.00	\$0.00	\$0.00	(\$2,000.00)
Difference for Period	\$0.00	\$1,850.00	(\$2,000.00)	\$0.00	\$0.00	\$0.00	\$1,700.00



Arizona Region Budget 2008-2009

Expense	Sept	Nov	Jan	March	May	July	Total
Admin	\$1,072.00	\$200.00	\$800.00	\$949.52	\$800.00	\$200.00	\$4,021.52
Admin Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Admin Difference	\$1,072.00	\$200.00	\$800.00	\$800.00	\$800.00	\$200.00	\$4,021.52
RDs	\$1,000.00	\$200.00	\$200.00	\$1,000.00	\$2,000.00	\$2,200.00	\$8,200.00
RDs Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RDs Difference	\$1,000.00	\$200.00	\$200.00	\$800.00	\$2,000.00	\$2,200.00	\$8,200.00
H & I	\$2,407.40	\$707.40	\$707.40	\$707.40	\$1,607.40	\$707.40	\$6,844.40
H & I Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H & I Difference	\$2,407.40	\$707.40	\$707.40	\$707.40	\$1,607.40	\$707.40	\$6,844.40
BOD	\$0.00	\$0.00	\$6,600.00	\$0.00	\$0.00	\$0.00	\$6,600.00
BOD Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BOD Difference	\$0.00	\$0.00	\$6,600.00	\$0.00	\$0.00	\$0.00	\$6,600.00
PR	\$3,030.00	\$300.00	\$410.00	\$1,068.00	\$1,118.00	\$1,818.00	\$6,826.00
PR actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PR Difference	\$3,030.00	\$300.00	\$410.00	\$700.00	\$200.00	\$1,818.00	\$6,826.00
Milage	\$966.67	\$966.67	\$966.67	\$966.67	\$966.66	\$966.66	\$5,800.00
Milage ACTUAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Milage Difference	\$966.67	\$966.67	\$966.67	\$966.67	\$966.66	\$966.66	\$5,800.00
Budgeted for Period	\$3,038.67	\$1,366.67	\$9,274.07	\$3,623.59	\$5,374.06	\$4,074.06	\$31,465.92
Actual for Period	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Difference for Period	\$3,038.67	\$2,074.07	\$9,274.07	\$1,766.67	\$5,374.06	\$4,074.06	\$29,865.92



Arizona Region Budget 2008-2009

<b>RD/RDA Expense</b>	<b>Sept</b>	<b>Nov</b>	<b>Jan</b>	<b>March</b>	<b>May</b>	<b>July</b>	<b>Total</b>
RD's Travel	\$200.00	\$200.00	\$200.00	\$200.00	\$2,000.00	\$200.00	\$3,000.00
RD's Travel Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>RD Travels Difference</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$2,000.00</b>	<b>\$200.00</b>	<b>\$3,000.00</b>
CAR Report	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Car Report Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Card Report Difference</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
GSR Assembly	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$1,600.00
GSR Assembly Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>GSR Assembly Difference</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,600.00</b>
Western Form	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
Western Form Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Western Form Difference</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
<b>Budgeted for Period</b>	<b>\$1,000.00</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$1,000.00</b>	<b>\$2,000.00</b>	<b>\$2,200.00</b>	<b>\$8,200.00</b>
Actual for Period	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
<b>Difference for Period</b>	<b>\$1,000.00</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$800.00</b>	<b>\$2,000.00</b>	<b>\$2,200.00</b>	<b>\$6,600.00</b>

Admin Expense	Sept	Nov	Jan	March	May	July	Total
Rent	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$120.00
Rent Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Rent Difference</u>	<u>\$20.00</u>	<u>\$20.00</u>	<u>\$20.00</u>	<u>\$20.00</u>	<u>\$20.00</u>	<u>\$20.00</u>	<u>\$120.00</u>
Po Box	\$272.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272.00
P.O. Box Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>P.O. Box Difference</u>	<u>\$272.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$272.00</u>
Bank charge	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$60.00
Bank charge Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Bank charge Difference</u>	<u>\$10.00</u>	<u>\$10.00</u>	<u>\$10.00</u>	<u>\$10.00</u>	<u>\$10.00</u>	<u>\$10.00</u>	<u>\$60.00</u>
Meeting List	\$600.00	\$0.00	\$600.00	\$0.00	\$600.00	\$0.00	\$1,800.00
Meeting List Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Meeting List Difference</u>	<u>\$600.00</u>	<u>\$0.00</u>	<u>\$600.00</u>	<u>\$0.00</u>	<u>\$600.00</u>	<u>\$0.00</u>	<u>\$1,800.00</u>
Storage	\$0.00	\$0.00	\$0.00	\$749.52	\$0.00	\$0.00	\$749.52
Storage Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Storage Difference</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$749.52</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$749.52</u>
Secretarial	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$1,020.00
Secretarial Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Secretarial Difference</u>	<u>\$170.00</u>	<u>\$170.00</u>	<u>\$170.00</u>	<u>\$170.00</u>	<u>\$170.00</u>	<u>\$170.00</u>	<u>\$1,020.00</u>
Seed Money	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
Seed Money Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Seed Money Difference</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,000.00</u>
Budgeted for Period	\$1,072.00	\$200.00	\$800.00	\$949.52	\$800.00	\$200.00	\$4,021.52
Actual for Period	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Difference for Period</u>	<u>\$1,072.00</u>	<u>\$200.00</u>	<u>\$800.00</u>	<u>\$929.52</u>	<u>\$800.00</u>	<u>\$200.00</u>	<u>\$4,021.52</u>

Budget for 2008 - 2009

H&I Expense	Sept	Nov	Jan	March	May	July	Total
Lit	\$587.40	\$587.40	\$587.40	\$587.40	\$587.40	\$587.40	\$3,524.40
Lit Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lit Difference	\$587.40	\$587.40	\$587.40	\$587.40	\$587.40	\$587.40	\$3,524.40
Travel	\$1,800.00	\$100.00	\$100.00	\$100.00	\$1,000.00	\$100.00	\$3,200.00
Travel/Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Difference	\$1,800.00	\$100.00	\$100.00	\$100.00	\$1,000.00	\$100.00	\$3,200.00
Supplies Actual	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$120.00
Supplies Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies Difference	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$120.00
Budgeted for Period	\$2,407.40	\$707.40	\$707.40	\$707.40	\$1,607.40	\$707.40	\$6,844.40
Actual for Period	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference for Period	\$2,407.40	\$707.40	\$707.40	\$707.40	\$1,607.40	\$707.40	\$6,844.40

Budget for 2008 - 2009

PR Expense	Sept	Nov	Jan	March	May	July	Total
Literature	\$525.00	\$0.00	\$160.00	\$368.00	\$0.00	\$368.00	\$1,421.00
Literature Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Literature Difference	\$525.00	\$0.00	\$160.00	\$368.00	\$0.00	\$368.00	\$1,421.00
Postage and supplies	\$50.00	\$50.00	\$100.00	\$50.00	\$50.00	\$100.00	\$400.00
Postage and supplies Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage and supplies Difference	\$50.00	\$50.00	\$100.00	\$50.00	\$50.00	\$100.00	\$400.00
Special Projects	\$505.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$1,005.00
Special Projects Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Projects Difference	\$505.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$1,005.00
Publications	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,300.00
Publications Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications Difference	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,300.00
WSLD	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00
WSLD Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WSLD Difference	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00
Web Site	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$900.00
Web Site Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Web Site Difference	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$900.00
Budgeted for Period	\$3,030.00	\$300.00	\$410.00	\$1,068.00	\$1,118.00	\$1,818.00	\$6,826.00
Actual for Period	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference for Period	\$3,030.00	\$300.00	\$410.00	\$700.00	\$200.00	\$1,818.00	\$6,826.00







