



PASC AGENDA FOR DECEMBER 1, 2007  
Area meets at St. Luke's Hospital  
1820 E. Polk

Literature Sales 11:30 a.m.  
GSR Orientation 12:00 p.m.  
Call to Order 12:30 p.m.

Cell Phone Announcement

Serenity Prayer

Service Prayer

12 Concepts

12 Traditions

Accept last month's minutes

Approve this month's Agenda

New GSR and GSR's Introduction

Roll Call

Announcements

Chairperson's Report

Vice-Chairperson's Report

Secretary's Report

RCM's Reports

**Open Positions**

Secretary

RCM 2

Literature

**New GSR's**

Mike – Step NA

Robert (Alt). – Step NA

Merry – NA at the VA

Open Forum (if requested)

OLD BUSINESS

Special meeting session for Guidelines, Elections

Subcommittee Reports

Activities

Narathon

Phoneline

PI

H&I

Outreach

NEW BUSINESS

Literature Report

Treasurer's Report

Distribution of Funds

Closing Prayer

## PASC Meeting Minutes for November 3, 2007

The meeting was called to order by the Chairman Chris W. at 12:30 pm. The Serenity Prayer was read by Chris followed by the Service Prayer read by Brandon followed by the 12 concepts read by Jason. The 12 traditions were read by John. The GSR's approved last month's minutes and the current month's agenda. The introduction of the GSR's and new GSR's took place after the approval of the agenda and minutes. PASC welcomed three new GSR's Mike GSR for the Step NA and Robert Alt. GSR for Step NA as well as Merry for the NA at the VA.

The Roll call was performed by Vice Chair Joey. PASC was please to have 20 of the 22 active GSR's present at the meeting. Present from the Executive and Subcommittee roll call was Chris, Joey, Verna, Laura, Paul, John, Jason, David, and Scott. Secretary Michael, PI chair Autumn and Outreach Chair D.J. were absent from the meeting.

The Chairs report was given by Chris. The Vice-Chairs report by Joey. The Secretary's report was given by Joey in Michael's absence. The RCM's report was given by Laura.

There was no Open Forum requested by the members.

Old business consisted of announcement of the open position of Secretary, RCM 2 and the Literature chair. A statement of willingness from Bethany was accepted for the RCM 2 position. Paul G. submitted his Statement of Willingness last month for the Literature Chair and Michael B. for the Secretary's position. The revised meeting Dates were published in this month's minute. A report from the Nalloween meeting was given and discussed. The Guideline were handed out with the revision from the sub committee to all members for review.

Subcommittee reports were given by John the Activities chair, Scott the Narathon chair, David the Phonline Chair and Jason the H&I chair. These reports are included in the minutes for your review.

Four ideas were brought up during New Business. The PASC is currently using the CBDM module for new business. Idea #1 presented by H&I Chair Jason S. was to give H&I \$400.00 above and beyond their monthly amount to order a prudent reserve. This Request was accepted by the PASC GSR's. Idea #2 by Jim F. was to make Nalloween a Regional Activities event for accountability was withdrawn because it was out of the PASC scope. Idea #3 was presented by Merry M. which asked that the minutes of the meeting be posted to the NA website for those members with web access. This idea was accepted. Idea #4 presented by Bethany R. was to mail checks to the PO Box 34123 in the event helpline chair not able to receive monies checks would still be deposited. This idea/request was accepted.

The Literature chair Paul G. presented the Literature report and the Treasurer's report by Verna. Next the distribution of funds took place and the Closing prayer.

**2007-2008 PASC GSR ROLL CALL**

<b>Home Group</b>	<b>Sep-07</b>	<b>Oct-07</b>	<b>Nov-07</b>	<b>Dec-07</b>
End of the Road		Jean	Jean	
GIVE YOURSELF A BREAK		Ron	Ron	
HOPE FOR THE SLOPE	Michele	Bonnie	Bonnie	
Hope for Today	Daniel		Daniel	
Just Another NA Meeting			Jesse	
The 12 Step Group	Jim		Jim	
NA by The Book		Albie	Albie	
Never Alone	Jennifer	Jennifer	Jennifer	
NEW FREEDOM	Chuck	Robin	chuck	
NEW LIFE	Angela	Angela	Angela	
NO NAME MENS MEETING	John	John	John	
NORTHSIDE AT NOON		John	chuck	
Options for Us			Jim B.	
PARADISE IN THE SQUARE	Brandon		Brandon	
Primary Purpose	Skye	Skye	Bethany	
Positive Living	Michael		Michael	
Road to Success		Blain		
STEP IN TIME	Britt	Britt	Jack	
THE CENTRAL ISSUE		Lee	Lee	
TOGETHER WE CAN		John		
WELCOME HOME NA AT THE VA	Ryan	Merry	Merry	
WILD BUNCH	Sandra	Sandra B.	Sandra B.	

## 2007-2008 Executive and Subcommittee ROLL CALL

Month	June	July	Aug	Sept	Oct	Nov	Dec
Chair	x	x	x	x	x	x	
Vice Chair		x	x	x	x	x	
Treasurer	x	x	x	x	x	x	
Secretary	x	x	x	x	x		
RCM 1	x	x	x	x		x	
RCM 2							
LITERATURE	x	x	x	x	x	x	
ACTIVITIES	x	x	x	x	x	x	
H & I	x	x	x		x	x	
PI		x	x		x		
PHONELINE	x	x	x	x	x	x	
OUTREACH		x	x	x	x		
NARATHON	x	x	x		x	x	
NEWSLETTER							

Chair Report  
November 3, 2007

This month was quite busy, but there were many things that needed to be resolved. We got a new key from the U-haul storage unit, and Paul got everything he needed from Jerry to fulfill the duties of the Literature Chair position.

Michael continued to do an outstanding job in getting the minutes out to everyone who requested them by mail, and also to everyone who requested them via e-mail. I met with Joey and Michael, and we hashed out what each of us needed to focus on for the month in order to get the most pertinent things accomplished. Michael came up with the idea to send out the minutes at 2 different times during the month so that those GSR's who wanted to print them out and bring them along would have the minutes in the time allotted according to our guidelines, and would also receive them closer to the PASC meeting as a reminder. He was not able to be here today, but I do want to thank him for putting so much effort into this position, as this is what is needed.

In response to the Nalloween subcommittee issue, I attended 2 of their subcommittee meetings with Joey. The questions that required an answer were: Do they have guidelines? Do they report to one Area Service Committee for accountability and auditing purposes? Do they have their own bank account for the \$1,200 in seed money they receive from the 4 Areas that participate? I found out that they do not have guidelines for their subcommittee. They move to a different Area each year for the event. And they do not have their own bank account, but instead utilize the bank account for the Activities subcommittee in whichever Area they are in for that year. Joey will provide more specific information regarding the Nalloween subcommittee in his report.

I have appointed an Ad-hoc committee to review the Subcommittee guidelines that were produced recently by all of our subcommittees. This committee will begin the review this month and will report progress at our next PASC meeting.

Thank you again for the opportunity to be of service,

Chris [REDACTED]  
Chair

[REDACTED]  
[REDACTED]

Vice Chair Report

11/3/07

Hello to everyone. I would like to thank the entire PASC for allowing me to serve the Phoenix Area.

This month has been very busy. I met with Chris W. (Chair) and Michael B. (Sec.) to work on this months agenda and preparation of the minutes. We have decided to send out 2 electronic copies of the minutes each month. An electronic copy, and one hard copy, 14 days prior to area and another electronic copy 1 week before area. We would really appreciate trying to minimize the number of hard copies we need to print as this would help lower expenses for the area. If you could address this with your homegroups and see how they feel that would be great. We will still mail hard copies to those that request them and have hard copies available at area.

I went with Chris to 2 Nalloween subcommittee meetings to address our areas concern over their lack of guidelines, financial accountability and fund flow issues. The most I can say is that our areas voice was heard and we anxiously await that subcommittees answer.

I also submitted the semi-annual Group Service Committee Registration form to the WSO so the PASC's registration is updated with the World office.

I have submitted a receipt to the treasurer for \$51.88. This is for the printing of this months minutes (\$28.80) as well as copies of our guidelines (\$19.20).

Again, I would like to express my gratitude for this opportunity to be of service,

Joey [REDACTED]  
Vice Chair

[REDACTED]  
[REDACTED]

**SECRETARY'S REPORT  
NOVEMBER 3, 2007 PASC MEETING**

October 24, 2007

Hello everyone,

I'm sorry that I had to miss this meeting due to a previous commitment that was scheduled prior to starting this position. I look forward to attending the next PASC Meeting in December 2007.

I am happy to say that I was able to produce and distribute the minutes 14 days prior to this month's meeting. I have also updated the PASC contact list, the old motion forms to the new Consensus Based Decision Making Idea/Request form, and included a statement of willingness with the minutes. There are extra forms at the front table. Please make sure to pass around the contact update sheet to add or change your information.

The 1<sup>st</sup> set of minutes that were emailed and distributed had the Helpline Chair's report left out. I was able to scan and include this report in the 2<sup>nd</sup> emailed distribution and I have made copies of the report available at the front table for those individuals who have the minutes mailed to them.

I would like to thank Bonnie for her support in the production of the minutes and guidelines.

I would like to thank Chris W. and Joey F. for their support and time that went into preparing the meeting agenda and making sure the minutes were distributed on a timely basis. I would also like to thank Joey F. for helping support the secretary's duties this meeting.

I wanted to thank David D. for his time and help in setting up the P.O. Box so the mail can be checked on a regular basis. As well as bringing it to my attention the Helpline report was not included in the 1<sup>st</sup> distribution of the minutes.

I would like to recognize Joey F for preparing and submitting the semi-annual Group and Service Committee Registration form to the World Service Offices (WSO).

In loving service, *Michael B.*

## Secretary's Monthly Expense Report – November 2007

### *September 2007*

Copy Charges 40 sets of Minutes \$28.86

**Total** **\$28.86**

### *October 2007*

Copy Charges 40 sets of Minutes \$ 28.80

Copy Charges 30 sets of PASC Guidelines \$ 19.20

Paper \$ 5.99

Envelopes for mailing 100 quantity \$ 6.89

Postage 18 sets at \$1.48 each \$ 13.21

Post Office Box Renewal \$8 per month \$ 96.00

Post Office Box Key \$ 7.00

**Total** **\$177.09**

\* My out of pocket expense was \$27.24 which I am submitting receipts and ask for reimbursement from the Treasurer. Attached are my receipts .

RCM Report  
November 3, 2007

Laura J.-RCM 1

Spanish Literature fundraiser 11/17 43<sup>rd</sup> Av and Olive (We Do Recover home group location).  
Rocky Point convention 11/23-25. Richard announces treasurer procedures.

**Old Business:** Nomination for vice-treasurer. Debbie W. elected by consensus. Budgets finalized and passed by consensus.

**New Business:** To resolve ARSC meeting conflict with CAN convention in July, 2008, ARSC meeting moved to July 27, 2008. NavApache Area will host Festival of Recovery in 2008. East Valley Area (through RD) asks ARSC for \$2,200 loan for Recovery & Beyond's back rent due to treasurer of that group embezzling \$4,000. Amended for consensus purposes, as long as loss recovery guidelines be put in place and presented to ARSC by group's executive

REPORTS

Navapache Area request to host Festival of recovery in 2008.

FROM: Laura B. RCM I SEAZ Area

The Mt. Lemmon Bash was attended by more than 120 people. Took in \$35 at auction \$50 for Food; \$37 donations; 3500f or registrations. After expenses the e Bash took in \$3236. Of that amount, \$2393 will be donated to the ASC.

In grateful Service,

Laura J.





## **Narathon New Years Subcommittee Report**

October 22, 2007

Our last meeting was October 16th. We are on track as far as our time line goes.

So far we have sold 20 meals and received \$230. in newcomer donations. That's 6.5 newcomer banquet tickets so far. Not bad.

We are working on decorations and have gone to the NA storage and done an inventory of what was there. We will still need to purchase quite a bit to decorate. Two members of our committee will be going to talk with someone this week about center pieces. Our committee would like to know if the DJ we've hired has a disco ball or any other decorations he would be bringing and setting up.

We have talked about getting a photographer to set up and take pictures at the banquet/dance of couples/groups whatever. There are a couple NA members that are photographers that we are talking to about doing this.

Biff from Florida is willing to come to Phoenix to be our New Year's Eve speaker. He is buying his own plane ticket and staying with an NA member in Scottsdale. We would like to give him a check for the \$200 we budgeted for our out of town speakers flight.

Tonight I am submitting a checks to Penny totaling \$945.00.

It's a privilege to be of service.

Joanne M.

New Year's Marathon Subcommittee Chair

~~XXXXXXXXXX~~  
~~XXXXXXXXXX~~

NArathon Report for the month of  
November

Greetings from your NArathon committee. We are moving into the Holidays with a lot of events. I have brought some The Thanksgiving fliers for the upcoming event, all are welcome to attend and we on the NArathon committee hope to see you all there. If you would like to have your Homegroups donate food please call Ron at [REDACTED]. We are always looking for new bright shiny faces to come out to our meetings. We as a committee were asked to attend the last NAlloween meeting to see if they needed help with guidelines for their committee and were met with a harsh greeting. I personally felt that some of the members were standoffish so I left the meeting. Hopefully they get some help with their guidelines. That is all for now thank you for letting me be of service

Scott K NArathon chair

## Narathon Committee Treasure's Report for **October 2007**

Our balance is \$4,859.11. There was a .60 cent error in the last two reports. Check # 1037 was for \$545.60 and I only recorded \$545, which showed up on this months Cash Summary Account Sheet (CSAS). I have deducted the .60 cents and we are now in balance.

I have removed Laura J's name from our bank account and must meet with Jeff T. our vice-chair, or our new vice-treasurer to have them added to our account at a Wells Fargo bank.

This year the Merchandise Committee has raised \$2,514.12. And, all the remaining T-Shirts will be profit. I have kept a spreadsheet of their activities since November of last year.

I will keep the same kind of spreadsheet for our New Year's Eve sub-committee so that we have accurate records of their activities apart from this committee.

I received a call from the Phoenix Area Chairperson asking questions about the Nalloween Committee. I didn't have many answers for him and invited him to our meeting.

Thanks for letting me be of service.

**ARSC, INC. CASH ACCOUNT SUMMARY**

**BANK ACCOUNT**      Holiday Narathon Committee      **MONTH OF**      October

**Balance at beginning of the month:**      ----->      \$4,677.71

**Checks written during this month:**

DATE	CHECK #	PAYEE	REASON	AMOUNT
10/9/07	1038	Billy D	T-shirt	553.00
July	1037	Correction: Rainbow Graffix	Check 1037 was for 545.60. Not 545.00	0.60
TOTAL CHECKS WRITTEN				553.60

**Deposits made during this month:**

DATE	SOURCE	AMOUNT
9/30/07	Billy D	130.00
10/11/07	Billy D	605.00
TOTAL DEPOSITS		735.00
<b>Balance at end of the month:</b>		\$4,859.11

**PREPARED BY:**      Penny F        
**PHONE NUMBER:**      

## HELPLINE COMMITTEE REPORT – Oct. 07

The monthly committee meeting was held at the usual day & time, different place. Present were the Chair, 12th Step Coordinator, East AHL (Area Helpline Liaison), and 2 volunteers. The West AHL has left, and we request that west valley ASC appoint or elect a new rep.

New volunteers include Mary M, Heidi O, Eric C, & Mark O. We lost Michelle, Shirley, Amy R, Patty A, Rich D, Laura S, and Lisa W. For Helpline interest, contact any member of the committee or the Helpline message box. Minimum requirements for a shift are 6 mo's clean, and ability to commit to a six hour shift once per week. Training will be provided. For 12th step contacts: 2yrs clean & a working knowledge of the steps & traditions is required.

The West Valley Helpline theme function on 10/13 was a success, our vice chairman Chuck H signed-up (4) shift volunteers, and a few more 12th step contacts. Skye will be updating the 12th step contact list soon.

Our checking account authorizations have been updated, with the Chairperson & East rep.as the only signers. Helpline payments can be brought to the meeting by the Area rep.or mailed to the chairman (address below). The meetings are 2nd Tues. ,7 pm at the NAMI office – 2210 N 7th St, Phoenix. All NA members are welcome.

### CALL DATA

MONTH	CALLS
MAY	744
JUNE	928
JULY	746
AUG	702
SEPT	629

### EXPENSES & BILLING

September Expenses	
ACCESSLINE SERVICE 9/10	89.33
Q-WEST 9/13	53.68
SEPT. TOTAL	\$143.01

OCTOBER BILL	
PHX	47.67 pd
WEST	47.67 pd
EAST	23.26

October Expenses	
ACCESSLINE SERVIC 10/10	89.63
Q-WEST 10/11	52.24
OCT. TOTAL	\$141.87

NOVEMBER BILL	
PHX	47.29
WEST	47.29
EAST	47.29

Gratefully in Service,

David [REDACTED]  
 Helpline Chairman ([REDACTED])  
 [REDACTED]  
 [REDACTED]



## H & I REPORT FOR 11/3/2007

Good morning, everybody. H & I is going strong. We don't have much to report today.

We did end up dropping one of the meetings we added two months ago. I received another meeting request from the phonline committee, which is great. However, the owner of the facility and I have been playing phone tag.

We discussed the literature situation during the month and it is apparent we need to start ordering a month ahead of time so that we can be sure to have all we need to carry the message. This also means that we need to "double up" one month. I will be requesting \$400.00 to make a separate order for H & I today.

Love and Service,

Jason [REDACTED]

# Paul Lit Chair

OCT	order	1280.10
NOV	Sales	1423.15
	H+I	401.76
	Pasc rent	21.40
Total Sales NOV.		<u>\$3126.41</u>

Projected \$1336.55  
Sales order for Sept.



NARCOTICS ANONYMOUS  
PHOENIX AREA SERVICE COMMITTEE (PASC)  
RESUME

Name Bethany R  
Address [REDACTED] Zip 85013  
Phone [REDACTED] Work # (If Available) [REDACTED]  
Clean time 8 1/2 yrs Home Group PRIMARY PURPOSE

PASC Position you are seeking RCM 2

List previous service commitments in

NA: CA SR, Home group<sup>(H.G.)</sup> SECT., H.G. TRNS., REG. SECT.,  
HELPLINE COMMITTEE; Public INFO (P.R.) SECT., V-chair, chair

What can you offer this position if

elected? 2 way communication, experience @ RAG &

PHX AREA; COMMITMENT TO 2 yr in position,  
WKWG: KNOWLEDGE of 12 Steps & 12 TRADS; ability to  
take notes and make reports; ABILITY TO LEARN  
& grow and carry a group conscious

What are some of your goals if

elected? BACK UP RCM 1, CONTINUE INTO NEXT  
YEAR AS RCM 1, COMMUNICATION IMPROVEMENT



#1

PASC  
CONSENSUS BASED DECISION MAKING PROCESS  
IDEA OR REQUEST FORM

DATE: 11/3/2007

MAKER OF IDEA: JASON [REDACTED]

HOME GROUP: NEW LIFE GROUP / H+I CHAIR

IDEA OR REQUEST: THAT H+I (JASON SMITH) BE GIVEN

\$400- ABOVE AND BEYOND OUR MONTHLY AMOUNT  
TO ORDER A PRUDENT RESERVE SO AS NOT  
TO SHORT THE SUFFERING ADDICT.

REQUEST /IDEA ACCEPTED     REQUEST/IDEA REJECTED     OTHER

\* 2/3 Majority vote required in reaching a decision



#2

PASC  
CONSENSUS BASED DECISION MAKING PROCESS  
IDEA OR REQUEST FORM

DATE: 11/3/07

MAKER OF IDEA: Jim F.

HOME GROUP: 12th Sep Group

IDEA OR REQUEST: To Move NaHoween To  
A Regional Activities Event  
For Accountability Reasons.

REQUEST /IDEA ACCEPTED     REQUEST/IDEA REJECTED     OTHER

\* 2/3 Majority vote required in reaching a decision

WITHDRAWN - OUTSIDE  
THE SCOPE OF PASC



#3

PASC  
CONSENSUS BASED DECISION MAKING PROCESS  
IDEA OR REQUEST FORM

DATE: 11-3-07

MAKER OF IDEA: Merry M.

HOME GROUP: Welcome Home NA at the VA *Personal info omitted,*

IDEA OR REQUEST: We would like the minutes posted on the web so all members having an interest can access them + to promote unity w/ other areas who post already.

REQUEST /IDEA ACCEPTED     REQUEST/IDEA REJECTED     OTHER

\* 2/3 Majority vote required in reaching a decision



#4

PASC  
CONSENSUS BASED DECISION MAKING PROCESS  
IDEA OR REQUEST FORM

DATE: 11-3-07

MAKER OF IDEA: Bothany R

HOME GROUP: Primary Purpose

IDEA OR REQUEST: Mail checks to our PO Box  
① we pay for a P.O - Box  
② in event <sup>helping chair</sup> ~~of~~ not able to receive mail  
~~the~~ the \$ will be deposited

REQUEST /IDEA ACCEPTED     REQUEST/IDEA REJECTED     OTHER

\* 2/3 Majority vote required in reaching a decision



**PASC**  
**CONSENSUS BASED DECISION MAKING PROCESS**  
**IDEA OR REQUEST FORM**

**DATE:** \_\_\_\_\_

**MAKER OF IDEA:** \_\_\_\_\_

**HOME GROUP :** \_\_\_\_\_

**IDEA OR REQUEST:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUEST /IDEA ACCEPTED**       **REQUEST/IDEA REJECTED**       **OTHER**

*\* 2/3 Majority vote required in reaching a decision*